Memo

To: All Regular, Full-time Faculty
From: Margaret Klawunn, Associate Vice-President for Campus Life and Student Services
       Katherine Bergeron, Dean of the College
Re: Faculty Advising Fellows—Call for Applications
Date: May 5, 2008

The Office of the Dean of the College and the Division of Campus Life at Brown invite applications from regular, full-time faculty members to serve as non-residential Faculty Advising Fellows (FAFs) for a pilot program in the academic year 2008-09. This new program, which grew out of discussions with the Committee on Residential Experience and the Task Force on Undergraduate Education, will offer campus-based advising and support for students in conjunction with five residential faculty houses on campus. We are seeking ten faculty members to serve for a three-year term beginning in Fall 2008.

Faculty Advising Fellows will create opportunities for students to interact with faculty in informal settings outside of the classroom. They will work closely with faculty Fellows in Residence (FIRs), forming small teams that will collaborate with academic and residential staff, with other faculty advisors, and with academic departments and Departmental Undergraduate Groups. Together they will organize events ranging from informal conversations to more structured advising meetings, from lectures to receptions, to dinners in homes and residential lounges.

Five faculty members currently serve as Fellows in Residence. The pilot group of ten additional non-residential FAFs will form a collective of fifteen supported by a central staff (one program director and two graduate advising fellows). As a collective, the non-residential Fellows and the Fellows in Residence will represent a mix of academic disciplines and experience. Their broader duties will include some combination of the following: mentoring specific student populations and residential areas, supporting and training faculty advisors, hosting co-curricular programs, developing a calendar of events linked to the academic year, serving as liaisons to concentration advisors, advertising and promoting fellowships and other post-baccalaureate opportunities, consulting with the Committee on Academic Standing, and following up with students on academic warning. These Fellows will also reach out to a group of those academic advisors who work each year with first-year students and sophomores, as shown in the diagram on next page.

Fellows in Residence are appointed for five-year terms and receive university housing, where they can host programs and dinners and convene the teams. The non-residential Faculty Advising Fellows serve for three-year terms and may elect to receive either a $10,000 research stipend each year, or a smaller annual stipend of $5000, along with a salary supplement to top off a 75% semester-long sabbatical at the end of the three-year term.
Faculty who are interested in serving as non-residential Faculty Advising Fellows should send a letter of interest to Katherine Bergeron, Office of the Dean of the College, Box 1828, by May 20, 2008. New Fellows will be announced in June.

Faculty Advising Fellows Program
Proposed organization

A pair of non-residential Faculty Advising Fellows will be associated with one faculty Fellow in Residence, and hence with one of the five residential houses. Each team of three Fellows will not only serve as a base for programming in the residential units and beyond, but also as a point of contact and support for a group of regular academic advisors.

FAF = non-residential Faculty Advising Fellow
FIR = Fellow in Residence