

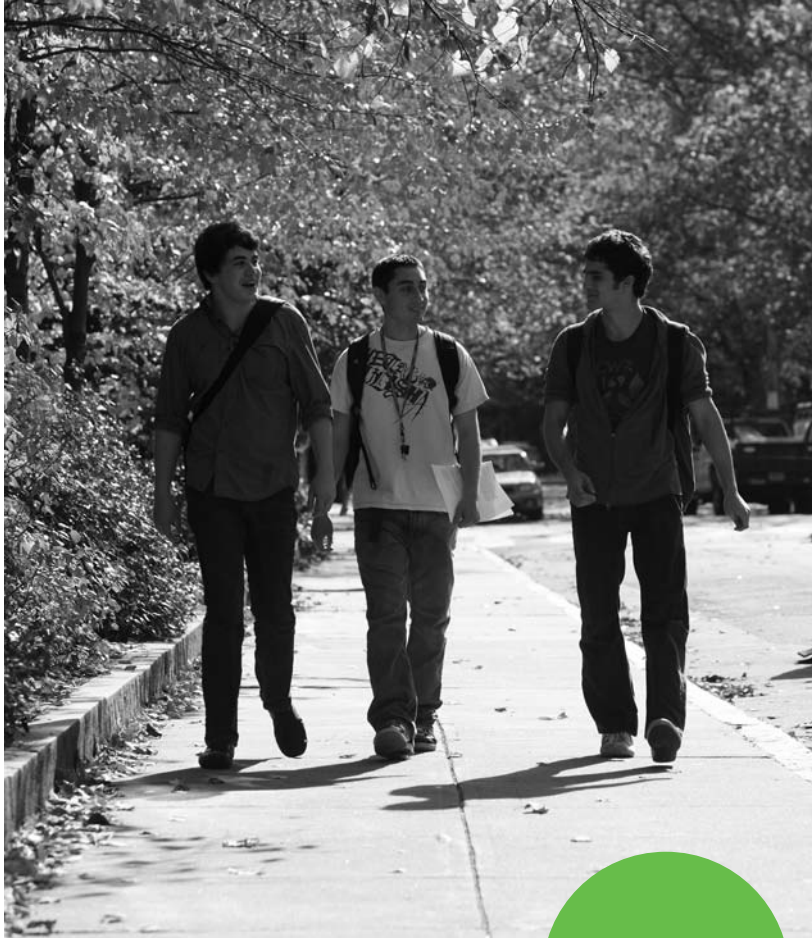


Guide to Brown



2012

FOR ENTERING STUDENTS AND THEIR FAMILIES



2012

Guide to Brown

for entering students
and their families

SEMESTER I 2012

AUG 1	Wednesday. Last day for payment of charges.
AUG 26– SEPT. 1	Sunday through Saturday. Optional pre-orientation programs. Participating students move into residence halls early. See page 32 for more information.
AUG 29	Wednesday. International Students move into residence halls. Orientation for International Students begins.
SEPT 1	Saturday. All other first-year students move into residence halls.
SEPT 1–4	Orientation.
SEPT 3	Monday. First Readings Seminars.
SEPT 4	Tuesday. Academic advising and online course registration.
SEPT 5	Wednesday. First semester classes begin.
SEPT 12	Wednesday. First day to register for a Rhode Island School of Design (RISD) course.
SEPT 18	Tuesday. Last day to add a course without a fee. (5:00 p.m. deadline)
SEPT 19	Wednesday. Last day to register for a RISD course without a fee or to change a grade option for a RISD course. (5:00 p.m. deadline)
OCT 2	Tuesday. Last day to add a course, change from audit to credit, or change a grade option. (5:00 p.m. deadline)
OCT 8	Monday. Fall Weekend Holiday. No classes meet.
OCT 19	Friday. Last day to change from credit to audit in a course. (5:00 p.m. deadline)
OCT 22–26	Monday through Friday. Advising period for spring pre-registration.
NOV 2	Students in their first through third semesters will need to procure their alternate PINs from their advisors in order to register.
NOV 2	Friday. Deadline for submission of proposals for undergraduate group study projects (GISPs) for Semester II.
NOV 6–13	Tuesday through Tuesday. Registration for Semester II.
NOV 21–25	Wednesday noon to Sunday. Thanksgiving recess.
DEC 1	Saturday. Deadline for declaring a leave for Semester II, 2012–2013.
DEC 7	Friday. Last day of RISD classes. (RISD final studio reviews and exams: December 11–14.)
DEC 8–12	Saturday through Wednesday. Reading period (optional and at the discretion of the instructor).
DEC 12	Wednesday. Classes end for courses not observing reading period. Last day to drop a course or to file for an incomplete. (5:00 p.m. deadline)
DEC 13–21	Thursday through Friday. Final examination period. Students must sit for exams at scheduled times.
DEC 22	Saturday gam. Residence halls close for winter break.

SEMESTER II 2013

JAN 1	Tuesday. Last day for payment of charges.
JAN 19	Saturday. Residence halls open.
JAN 23	Wednesday. Second semester classes begin.
FEB 5	Tuesday. Last day to add a course without a fee. (5:00 p.m. deadline)
FEB 16–19	Saturday through Tuesday. Long weekend. University is closed.
FEB 18	Wednesday. First day to register for a RISD course.
FEB 20	Wednesday. Last day to add a course, change from audit to credit, or change a grade option. (5:00 p.m. deadline)
FEB 25	Monday. Last day to register for a RISD course without a fee or to change a grade option for a RISD course. (5:00 p.m. deadline)
MAR 8	Friday. Last day to change from credit to audit in a course. (5:00 p.m. deadline)
MAR 23–31	Saturday through Sunday. Spring recess.
APR 1	Sunday. Deadline for students on leave to confirm readmission for Semester I, 2013–2014.
APR 1–12	Monday through Friday. Advising period for fall pre-registration. Students in their first through third semesters will need to procure their alternate PIN from their advisors in order to register.
APR 5	Friday. Deadline for submission of proposals for undergraduate group study projects (GISPs) for fall 2012.
APR 16–23	Tuesday through Tuesday. Registration for Semester I, 2013–2014.
APR 26– MAY 7	Friday through Tuesday. Reading period (optional and at the discretion of the instructor).
APR 30	Tuesday. Deadline to declare a leave for Semester I, 2013–2014.
MAY 7	Tuesday. Classes end for courses not observing reading period. Last day to drop a course or to file for an incomplete. (5:00 p.m. deadline)
MAY 8–17	Wednesday through Friday. Final examination period. Students must sit for exams at scheduled times.
MAY 17	Friday. Last day of RISD classes. (RISD final studio reviews and exams: May 21–25.)
MAY 18	Saturday noon. Residence halls close.
MAY 26	Sunday. Commencement.

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FROM THE PRESIDENT

Welcome



Dear Class of 2016,

Welcome to Brown! You and I are joining the Brown community at the same moment, and I am thrilled to be experiencing my first year at Brown alongside you.

Since my arrival, I've learned that Brown is truly a special place. Our philosophy—that students should be the architects of their own intellectual development—sets us apart from other major research universities and attracts students and faculty who value creativity and innovation. Brown prizes the intellectual exchange that is sparked by a diversity of views and experiences, and asks each of you to become active participants in this dynamic conversation.

Brown's size and scale offers the opportunity to forge a strong sense of community as well as the array of resources needed to achieve excellence in education and research. You are asked to participate in all dimensions of our campus, finding ways to contribute to the community as you chart your own distinctive academic pathway.

In your first year, make the fullest possible use of all that Brown has to offer. Choose classes and activities that engage you intellectually as well as socially. Make intentional choices that develop your abilities to learn in and beyond the classroom. Visit your advisors often, and allow them to accompany you as you build your own Brown experience. And know that, by taking an active role in your education, you help renew Brown for the next generation of Brown students.

A handwritten signature in black ink, which appears to read "Christina Paxson". The signature is fluid and cursive.

CHRISTINA PAXSON
PRESIDENT
BROWN UNIVERSITY

PRINCIPLES OF THE

Brown University Community

The Main Green is the heart of campus and serves as a gathering place for all members of the Brown community.

We, as members of the Brown University community – faculty, undergraduates, graduate and medical students, and staff – are dedicated to supporting and maintaining a scholarly community in which all share together in the common enterprise of learning. As a central aim, Brown University promotes intellectual inquiry through vigorous discourse, both oral and written. The funda-

mental principles that must necessarily undergird this aim include respect for the integrity of the academic process; individual integrity and self-respect; respect for the freedoms and privileges of others; and respect for University resources. In becoming a part of Brown University, we accept the rights and responsibilities of membership in the University's academic and social community, and assume the responsibility to uphold the University's principles.



Respect for the Integrity of the Academic Process

The rights and responsibilities that accompany academic freedom are at the heart of the intellectual purposes of the University. Our conduct as community members should protect and promote the University's pursuit of its academic mission. We are all, therefore, expected to conduct ourselves with integrity in our learning, teaching, and research, and in the ways in which we support those endeavors.

Individual Integrity

In order to ensure that the University can dedicate itself fully to its academic and educational vision, it is expected that an individual's personal integrity will be reflected not only in honest and responsible actions but also in a willingness to offer direction to others whose actions may be harmful to themselves or the community. The University expects that members of the Brown community will be truthful and forthright. The University also expects that community members will not engage in behavior that endangers their own sustained effectiveness or that has serious ramifications for their own or others' safety, welfare, academic well-being, or professional obligations.

Respect for the Freedoms and Privileges of Others

We strive for a sense of community in which the individual growth of all members is advanced through the cultivation of mutual respect, tolerance, and understanding. Brown University values and encourages individuality while also affirming the community dimensions of academic life. A socially responsible community provides a structure within which individual freedoms may flourish without threatening the privileges or freedoms of other individuals or groups.

The University is committed to honest, open, and equitable engagement with racial, religious, gender, ethnic, sexual orientation, and other differences. The University seeks to promote an environment that in its diversity is integral to the academic, educational, and community purposes of the institution.

Respect for University Resources

All community members must respect the general resources and physical property of the University. Such resources are assets in which community members have a vested interest, as these resources specifically support the institutional mission.

A Comment on Academic Integrity

Academic achievement is ordinarily evaluated on the basis of work that a student produces independently. All work that students submit for evaluation – research papers, lab reports and assignments, computer code projects, language placement materials, creative work, exams, quizzes, and tests – is subject to the rules of academic integrity.

Outside sources of information or opinion must always be acknowledged in the work students submit for a course. Obtaining credit for work, words, or ideas that are not the products of a student's own effort constitutes plagiarism and thus violates Brown's academic code. Misrepresentations of facts, significant omissions, or falsifications in any connection with the academic process (including change-of-course

permits, the academic transcript, or applications for graduate training or employment) also violate the code.

Suspected violations of the academic code are reported to the Office of the Dean of the College. A faculty committee hears each case, and students who are found to be in violation of Brown's academic code face penalties ranging from reprimand to suspension or expulsion from the University.

Incoming students complete an online tutorial about Brown's academic code in the summer preceding their first semester of enrollment. Once on campus, students who are still in doubt about the principles or practice of academic integrity should consult their course instructors or the academic deans for clarification. Misunderstanding the code is never accepted as an excuse for dishonest work.

Policy on Alcohol and Other Drugs

Brown's alcohol and other drug policies reflect the University's responsibility to provide a safe and legal learning environment. Brown requires all members of the University to comply with state and federal laws as well as University regulations related to drug and alcohol use. The legal drinking age in the state of Rhode Island is 21. Those who use illegal drugs and illicitly use legal drugs, including but not limited to alcohol, are in violation of the law, University regulations, and the Principles of the Brown University Community. The full policy is available at <http://brown.edu/randr>.



Students at Brown learn about the values and perspectives of others while developing a respectful sense of community.



Academic Life

Flexibility, choice, rigor, experimentation, individual responsibility, pedagogical innovation—these are the standards by which a Brown education is judged. Instead of trying to inculcate a single, common tradition of values and beliefs, Brown expects students to select a broad program of liberal study that reflects their own interests and challenges them to explore unfamiliar academic terrain. The goal of such a curriculum is to create citizens who are at home in a world of multiplicity and change.

Brown's curricular structures reflect the idea that education should be responsive to each student's particular intellectual interests and desires. Conceived by undergraduate students and faculty participating in a Group Independent Study Project during the late 1960s, Brown's well-known open curriculum harks back to a philosophy shaped by Brown President Francis Wayland in the mid-19th century. In 1850 he wrote, "The various courses should be so arranged that, insofar as practicable, every student might study what he chose, all that he chose, and nothing but what he chose."

With this freedom comes responsibility. Students at Brown are expected to innovate, create, and chart their own way through a vast array of curricular choices. By crafting a unique education with the guidance of advisors and teachers, Brown students are challenged to explore widely across the disciplines, to define liberal education for themselves, and to become active learners who take responsibility for their own education.

Degree Requirements

At Brown, two baccalaureate degrees are awarded – the bachelor of arts (A.B.) and the bachelor of science (Sc.B.). The degree awarded is determined by a student's chosen concentration program. All Brown students must complete either an A.B. or an Sc.B. at Brown in order to graduate.

Provided they meet certain University guidelines, students may also complete both an A.B. and an Sc.B., or a five-year bachelor's and master's program.

Finally, select groups of first-year students are accepted to the Program in Liberal Medical Education, which they complete before entering the Warren Alpert Medical School at Brown, and the Brown-RISD Dual Degree program, in which students earn a Bachelor of Fine Arts from the Rhode Island School of Design and an A.B. from Brown. Students enrolled in these programs must meet certain degree requirements in addition to those described below.

Complete 30 Courses

In order to graduate with a Brown baccalaureate degree, students must successfully complete at least 30 four-credit courses, 15 of which must be taken at Brown. A maximum of 4 summer courses may be applied toward this requirement. Approved study at another institution may also count toward the 30-course degree requirement.

Complete a Concentration (major)

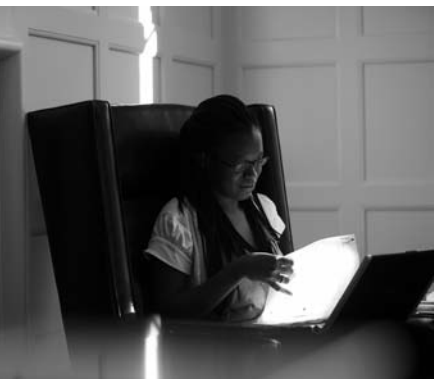
Brown offers over 70 standard concentrations that lead to either the Sc.B. or the A.B. degree. All students must complete at least one concentration in order to graduate from Brown. In keeping with the philosophy of the open curriculum, students may apply to complete an independent concentration of their own design if standard departmental offerings do not match their interests. Brown does not offer minors.

Demonstrate Competence in Writing

All Brown students are expected to enroll in courses that introduce ways of writing in the disciplines and across the fields of knowledge. Every piece of written work that students submit to their course instructors and academic advisors should meet baseline standards for effective written communication. Students whose work does not meet these standards are referred to an associate dean of the College, who will help the student develop a plan to fulfill the writing requirement. This usually entails taking one or more intensive writing courses and completing work at the Writing Center. Newly admitted students whose application materials raise concerns about their writing are urged to complete a writing course in their first semester of enrollment at Brown.

Fulfill the Enrollment Requirement

Students at Brown are required to accumulate eight semesters, or 32 units, of enrollment credit in order to graduate. A semester of enrollment credit can be earned by studying full-time at Brown for a semester, by transferring in a full semester's worth of work from an approved program of study at another institution, from certain Advanced Placement (AP) exams, and from some international certification programs such as the British A-Levels and the International Baccalaureate. Summer school courses do not count toward the enrollment requirement unless students successfully complete four summer courses at Brown.



Academic life at Brown is intense and immensely rewarding. Students feel a strong personal need to exceed their own high expectations.

ACADEMIC STANDING

	semester	good standing	warning	serious warning	suspension
First Year	I	3	2	1	0
	II	7	6	5	4
Sophomore	III	11	10	9	8
	IV	15	14	13	12
Junior	V	18	17	16	15
	VI	22	21	20	19
Senior	VII	26	25	24	23
	VIII	30	–	–	–

Progress toward Graduation

The standard semester course load at Brown is four courses. Full-time students are permitted to enroll in a maximum of five courses in a given semester. Students may take three courses in a semester as long as doing so will not bring them below the level of good academic standing.

The chart above indicates the number of courses students are normally expected to complete to remain in good academic standing. Exceptions to these requirements are recommended by deans when a student's individual circumstances, either academic or personal, warrant special consideration. Registration for fewer than three courses in any semester requires special permission.

Students who do not successfully complete at least three courses each semester or who fall below the cumulative course count requirement may be placed on academic warning, serious warning, or suspension. A permanent notation on the internal and external transcripts is made in such cases. Students who complete four courses in each of two semesters after being placed on warning or after returning from suspension return to good standing.

Courses taken at Brown during the summer may improve a student's academic standing in the following semester. Summer courses taken elsewhere may count toward Brown's 30-course graduation requirement, but they have no effect on academic standing at Brown.

Summer Planning

Planning Your Liberal Education, which we will send you in June, includes a full checklist of the things you need to attend to over the summer. The checklist will also be available online.

A successful first-year experience at Brown requires careful academic planning. Brown's academic advising team communicates with incoming students throughout the summer about important academic and campus life matters, including course pre-registration, first-year advisor assignments, and Orientation.

Incoming students receive a packet of material in June that describes critical policies and procedures. Brown will send these packets to students' home addresses. Students who will be away from home for extended periods of time should arrange with family or friends to have the packets forwarded to them. Students will also receive emails from Brown that apprise them of important academic options and deadlines.

The timeline below describes major steps in the summer planning process. Visit Brown's Orientation website at <http://brown.edu/orientation> and Dean of the College website at <http://brown.edu/college> for more information.

As soon as available

FINAL HIGH SCHOOL TRANSCRIPT

Brown requires a final secondary school report and transcript from all incoming students. (For students at international schools, this may include the submission of external examination results, such as British A-Levels.) Please use the Common Application "FINAL REPORT" form, which can be found at <http://commonapp.org/>. Please ask your guidance counselor, college or careers advisor, or other school official (usually the person who completed your Common Application School Report) to send the form, along with a copy of your official transcript, directly to the Brown Admission Office. These documents may be submitted online using the Common Application site or other web services, such as Naviance or Docufide.

By June 1

ACTIVATE E-MAIL ACCOUNT AND ELECTRONIC SERVICES

Beginning in early summer, Brown's Dean of the College Office will email you weekly at your Brown email address. These emails will contain important information about course offerings and lotteries, academic advising, and campus life issues. In order to receive these emails and to participate in summer course lotteries, you need to activate your Brown email account. You can do this by going to <http://activate.brown.edu> and following the instructions provided on the site.

You will need your Banner identification number in order to activate your electronic services. This number was assigned to you when you applied for admission to Brown. You can find your Banner ID by following the steps below.

1. Go to <http://selfservice.brown.edu/>.
2. Log-in with the username and password the Admission Office gave you. If you have trouble recalling your username and password, please call 401-863-4357 (select option #3) or email CAP@brown.edu.
3. Click on the "Student and Financial Aid" tab.
4. Click on the "Registration" link.
5. Click on the "Registration Status" link.

Your BannerID will be displayed in the upper right corner. It starts with the letter B and is nine characters long.

June 4

FIRST ROUND LOTTERY FOR FIRST-YEAR SEMINARS AND CURRICULAR ADVISING PROGRAM BEGINS

June 6

ONLINE MEAL PLAN CHANGES AVAILABLE ON BANNER

First-year students are all enrolled in a 20 meals/week weekly meal plan. You may opt for any other available meal plan (except the Off Campus Plan) and can make this change online until Sept. 2 at <https://selfservice.brown.edu>. Click on “Personal Information,” then on “Meal Plan and Brown Card Declining Balances.”

June 15

ACADEMIC INTEREST QUESTIONNAIRE DUE

In the first week of June, we'll send you an email containing a link to this questionnaire, which asks for information about your academic and extracurricular interests. The information you provide in this questionnaire will help us match you with an academic advisor.

ROOMMATE QUESTIONNAIRE DUE

The Office of Residential Life uses the information you provide in this questionnaire to make roommate assignments. You can access the form at <http://reslife.brown.edu>. Accessing the form requires your Brown username (e.g., jcarberr) and password.

STUDENT AND EMPLOYEE ACCESSIBILITY SERVICES (Formerly Disability Support Services) FORM DUE

Students who require disability-related housing accommodations must submit the appropriate form in this packet to Brown's Student and Employee Accessibility Services (SEAS). Students who would like more information about SEAS services are also invited to submit this form.

CHEM WEB TUTORIAL OPENS

Online registration for a free, online Chemistry summer tutorial begins. The tutorial reviews general chemistry and allows students to practice for the Chemistry placement exam. Students can access the tutorial until the first day of classes. Registration will be open from June 15–August 15.

DEADLINE FOR APPLYING TO THE UNIVERSITY-COMMUNITY ACADEMIC ADVISING PROGRAM

The University Community Academic Advising Program (UCAAP) has been designed for students who want community service and social change work to be a central part of their Brown experience. More information about UCAAP, including an online application, is available at <http://swearercenter.brown.edu/>.

June 18

FIRST ROUND LOTTERY FOR FIRST-YEAR SEMINARS AND CAP COURSES CLOSING

June 25

SECOND ROUND LOTTERY FOR FIRST-YEAR SEMINARS AND CAP COURSES OPENS

July 1

HEALTH HISTORY DOCUMENTS DUE

BROWN I.D. CARD PHOTOGRAPH DUE

Explanations may be found on page 37. Instructions will be sent by Brown email prior to the deadline.



July 9
SECOND ROUND LOTTERY FOR FIRST-YEAR SEMINARS AND CAP COURSES CLOSES

July 15
LOTTERY OPENS FOR VISUAL ARTS 0100

VISA 0100 is the most popular studio art course at Brown. The Art Department reserves spaces in this course for first-year students, who are assigned to the course by lottery. Students may enter the online lottery for VISA 0100 anytime between July 15 and August 6. Email notification of placement will be sent in mid-August.

August 1
INTERNATIONAL ORIENTATION

International Orientation is open to all students who identify as international, regardless of citizenship or residency. (See page 32 for more information.) Please register online no later than August 1.

LETTER TO ADVISOR DUE

Your June mailing will include a copy of the First Readings selection, a book that is our gift to you. Please read this book, which we will ask you to discuss in a letter to your academic advisor. This letter is also an opportunity for you to share your academic goals and interests with your advisor, who will read it prior to meeting with you during Orientation. Visit http://brown.edu/college/secure/first_readings for information about the book and for instructions on submitting your letter.

MEAL PLAN CONTRACT RESPONSE CARD

Students who wish to change their meal-plan contract should submit the Meal Plan Contract Response Card included in this mailing.

August 6
VISA 0100 LOTTERY CLOSES

COURSE PREFERENCE FORM DUE

In early July, we'll email you a link to a course preference form for the fall term. You'll be prompted to list the four courses you are most likely to take, and another four courses in which you are highly inter-

ested. We need this information by August 6 so that your advisor has it in time for your first advising meeting. It will help you and your advisor have a productive conversation about your first semester at Brown.

PRE-ORIENTATION PROGRAMS

Brown offers optional pre-Orientation programs: Excellence at Brown, the Third World Transition Program and the UCAAP Institute on Service and Community. Students who wish to participate in these programs are asked to register online by the advertised dates. (See page 32 and <http://brown.edu/orientation>.)

ROOMMATE AND ROOM ASSIGNMENT

In the first week of August, the Office of Residence Life will notify you of your roommate and room assignments. Check the Residential Life website (<http://reslife.brown.edu>) for information about the residence halls, maps of campus, and a list of things to bring to campus in the fall.

August 20
ONLINE CODE TUTORIAL

All incoming students are required to complete an on-line tutorial about the Academic Student Conduct Codes before they arrive on campus. We will e-mail you a link to the tutorial in June.

August 20–October 2
CHEMISTRY PLACEMENT EXAM

This placement exam is mandatory if you plan to take Chemistry during your studies at Brown. The results of this exam will be available immediately and will determine your course placement in Chemistry. You must score a minimum of 8 in order to enroll in CHEM 0330. If you score below 8, please enroll in CHEM 0100. If you have official AP Chemistry test results on file at Brown by August 20 and your score is 4 or 5, you do not have to take this placement exam.

September 2
LAST DAY TO MAKE ONLINE MEAL PLAN CHANGE ON BANNER

QUESTIONS? Email advising@brown.edu or call 401 863-9800. We're happy to help!

Check your Brown email during the summer!

We will email you almost every week this summer, so please check your Brown email account regularly.

Academic Advising

Brown's vision of liberal education is embodied in its open curriculum, which gives students a great deal of freedom—and a great deal of responsibility—to plan their own education. Liberated from the constraints of a prescribed curricular pathway, Brown students are encouraged to pursue a course of study that reflects their own interests, passions, and goals.

A strong network of advisors and mentors helps students engage fully and successfully with Brown's open learning environment. The University assigns first-year students two advising partners: an academic advisor who is a Brown faculty member or administrator, and a student peer advisor. Academic advisors provide long-term institutional perspective on educational options while informing, encouraging, and occasionally challenging students. Student peer advisors provide an experienced perspective on the ins and outs of course registration, course selection, prerequisites, and the like.

First-year students are required to meet with their faculty advisors throughout their first year of study. In these meetings, students are expected to present their academic plans and to articulate reasons for their choices, always remaining open to suggestions. Students' advisors serve as supportive critics, asking probing questions, and suggesting alternatives that students may not have considered.



Academic Advising in the First Year

First-Year Advising (FYA)

The majority of first-year students are matched with an academic advisor according to a shared curricular or other interest.

Students also have the choice of applying for a space in two alternative advising programs, the Curricular Advising Program (CAP) and the University-Community Academic Advising Program (UCAAP).

Curricular Advising Program (CAP)

Brown's Curricular Advising Program allows first-year students to enroll in a course taught by a faculty member who is also their academic advisor. Many first-year students find the advising process more natural and easy when their academic advisor is also one of their teaching professors. Students enter a lottery for placement in CAP courses in June and are notified of their CAP course assignment in July.

University-Community Academic Advising Program (UCAAP)

The University Community Academic Advising Program (UCAAP) has been designed for students who want community service and social change work to be a central part of their Brown experience. UCAAP has three main components:

- **Institute on Service and Community** – All UCAAP students participate in a pre-orientation program that introduces them to the resources of Providence and the Swearer Center. The Institute also strives to build a learning community dedicated to exploring issues of social transformation, leadership skills for social change, and the nature of service and social change. In 2012 the Institute will take place August 29–August 31. There is no additional charge to participate.

- **Academic Advising** – Each UCAAP participant is matched with an academic advisor who, in addition to regular course consultation, encourages conversation about the connection of academic study with work and service in the community.
- **UCAAP Seminar** – UCAAP students participate in monthly programs that are designed to deepen the conversation about public service and activism. The not-for-credit seminar creates an active space for individuals committed to community work to share their insights and come together with other students, staff, faculty, and community members to further explore the values of community and social change work.

The application deadline for UCAAP is June 15, 2012. More information about UCAAP, including an online application, is available at <http://swearercenter.brown.edu>.

Faculty Advising Fellows (FAF)

Faculty Advising Fellows are experienced academic advisors who are interested in students' lives both in and outside the classroom. FAFs meet and advise students informally over meals on campus. By directing students to Brown's many programs and resources, FAFs can help them make the most of their college experience.

Pre-Medical and Health Careers Advising

Brown's Health Careers Advising office provides specialized academic and pre-professional advising to students interested in a variety of health careers. The health careers dean coordinates information sessions, health professions fairs and programs throughout the year. New students should not miss the important meeting held during Orientation. Check the Orientation calendar for time and location. Visit the Health Careers website at <http://brown.edu/college/hco> for more information.



Academic advisors can provide valuable perspectives on students' educational choices.

Pre-Law Advising

Brown's pre-law deans organize informational meetings, panel discussions, and other events related to legal education and practice throughout the year. They help students plan programs of study consistent with the American Bar Association's guidelines for law school preparation. As law school requires an array of academic skills, almost any program of study at Brown will provide strong preparation for legal study and practice. Visit the pre-law advising website at <http://brown.edu/college/prelaw> for more information.

Changing Advisors

The vast majority of first-year students develop positive working relationships with their assigned advisors. In cases where students are not benefiting from a particular advising assignment, the student may request a reassignment from the Office of the Dean of the College.

Peer Advising

Brown's commitment to a flexible, open curriculum invites—even expects—students to tap into strong peer-advising networks. The many peer-advising programs at Brown are directly connected to the curriculum and involve the kind of student-to-student learning that is a hallmark of a Brown education.

Chief among these is Brown's Meiklejohn Peer Advising Program, which provides first-year students an informed student perspective on curricular options and student life in general. Named after legendary Brown philosophy professor and civil libertarian Alexander Meiklejohn, the program embodies Brown's belief that student perspectives on educational opportunities are a necessary complement to faculty perspectives on learning. Over 300 Brown students serve as Meiklejohn Peer Advisors.

Student learning and campus life are also supported by the Minority Peer Counseling (MPC) Program, the Residential Peer Leader (RPL) Program, International Mentoring Program (IMP), and Athletic Peer Advisors. The Health Careers Peer Advisors support students interested in health and medicine. As with the Meiklejohn Program, peer mentors apply for these programs, which help students develop critical communication and collaborative leadership skills.

At the departmental level, Department Undergraduate Groups (DUGs) provide peer advising to students in many concentration programs. Along with faculty advisors, DUGs host departmental open houses for students interested in their concentration, organize guest lectures and conferences, and plan discussion forums with faculty.

First-year students are expected to take the initiative with peer advisors and to seek relevant information from professors and academic administrators, as well.

Student-Directed Learning

Brown undergraduates participate in an array of teaching activities that extend their education to the larger community at Brown. Undergraduate teaching assistant programs are offered by departments as diverse as computer science, theatre, and economics. Students may serve as peer tutors or academic coaches for other students. Students may also serve as Writing Fellows in courses across the curriculum. All told, these programs demonstrate Brown's belief that faculty and students share responsibility for shaping Brown's educational offerings and for maintaining a vibrant learning environment.



Peer tutoring is one of many opportunities for students to receive feedback and advice on their work.

Choosing Courses

Choosing courses for the first semester of college study can be a daunting process at Brown. So many options are available in so many different areas that narrowing down one's course selection to four may initially seem impossible.

Beginning in early summer, Brown's advising team will send you weekly emails about important steps in the course registration process. You will also receive *Planning Your Liberal Education*, a booklet that provides detailed instructions on how to begin planning your first year of study at Brown.

But if you're like most Brown students, you want to start thinking now about the courses you might take this fall. The following suggestions will help guide you until you hear from us in June:

- Use our interactive web tool, Focal Point, to explore the many intellectual paths you can take at Brown. The site helps you investigate specific concentrations (or majors) and explore how your personal interests might take academic shape. Visit <http://brown.edu/Administration/focal-point/> to try out Focal Point.
- Spend some time with Brown's online course scheduler, where you can view fall semester course offerings by department and by key word. The site also allows you to experiment with various class schedules. When you arrive on campus in the fall, you will use this site to register for your courses. Detailed information on using the course scheduler is on the Dean of the College website under "Choosing Courses."
- Consider enrolling in one or more courses recommended for first-year students. Several programs, including the First-Year Seminar and Curricular Advising Programs, require online enrollment over the summer for assured placement.
- Choose a balanced set of courses. If you are pre-med, for example, avoid the temptation to take two challenging science classes in your first semester. Instead, sample courses from the humanities, social sciences, and the natural and physical sciences. If you are planning on taking a large lecture course, make sure you balance this with a class that is small in size.
- Give serious thought to taking a language course. Students planning to study abroad in regions of the world in which German, French, Italian, Spanish, or Portuguese is the primary language are required to demonstrate proficiency in the language. Some departments, including German, French, and Portuguese, require students to complete two semesters of study in order to earn credit for the course.
- Remember that your initial course selection is a plan, not a contract. Students change their minds any number of times before finally settling on the four courses that seem best for a given semester.
- Bear in mind that you have eight semesters in which to sample Brown's course offerings. Once you arrive on campus, you will become part of an extensive advising network that will help you make course selections after the first semester.

Changing Course Selection

Summer course selection is essentially an academic plan for the first semester. You will meet with your academic advisor during Orientation and may very well change your course plan at that meeting. You may drop and add courses using Brown's online registration system for the first two weeks of a semester without charge. During weeks three and four, course changes may be made in person at the Registrar's Office and are assessed a fee for each change. Courses may not be added after the first four weeks of a semester.

Course Recommendations for First-Year Students

Close interaction between world-class faculty and bright, creative, and engaged students is the signature of a Brown education. Brown has a number of special course offerings for first-year students that are designed to facilitate these relationships and to provide students with maximum opportunity to formulate and achieve their educational objectives. All first-year students are strongly encouraged to enroll in one or more of the courses described below.

First-Year Seminars

First-year seminars are part of a University initiative to ensure close contact between first-year students and faculty members while simultaneously offering a rigorous introduction to the concepts and methods of a particular subject area or department. Seminars have few if any prerequisites and are offered in all areas of the curriculum, from anthropology to physics to nonfiction writing. Students receive regular feedback on the work they produce for first-year seminars, and seminar faculty often serve as informal mentors for their students long after the class has ended.

First-year seminars are designated “FYS” at the end of course descriptions. A complete list of each semester’s seminars may be viewed in Banner’s course scheduler by choosing “First-Year Seminars” in the Attribute Type section.

Registration for first-year seminars takes place during the summer prior to students’ matriculation to Brown. Depending on availability, students may also add first-year seminars to their course schedules during pre-registration and shopping periods.

Visit the Dean of the College website at <http://brown.edu/college> for more information about courses described on this page.

Writing Courses

All students, regardless of their writing abilities when they enter Brown, are expected to take one or more writing classes. These courses invariably improve students’ confidence when approaching writing assignments in other courses, and they frequently result in higher grades overall. First-year students are especially encouraged to consider enrolling in one or more of the writing courses described below.

▪ English Department Courses

Brown’s English Department offers a number of intensive writing courses designed to help students master the skills needed for University-level writing. Many first-year students benefit from enrolling in a section of English 110, in which students learn the fundamentals of a variety of essay styles, or English 130, which focuses on the research essay. Sections of both courses are limited to 17 students, and both courses are graded Satisfactory/No credit (S/NC). Other courses focus on journalistic writing (English 160) and creative nonfiction (English 180).

▪ Writing-Designated Courses

Writing-designated courses provide students with feedback about their writing and opportunities to apply that feedback when completing writing assignments later in the course. Offered in nearly all departments, writing-designated courses are designated “WRIT” at the end of course descriptions. A complete list may be viewed in the course scheduler by selecting “Writing-Designated Courses” in the Attribute Type section.

▪ Writing Fellows Courses

Writing Fellows courses help students improve their written communication skills through intensive work with a Brown student, called a Writing Fellow, who has been trained in composition and pedagogy. Writing Fellows read drafts of student papers and meet in conferences with student writers to discuss their drafts. Students then revise their work and submit both versions (the original with the Fellow’s comments and the revision) to their professor or teaching assistant.

Science and Math Courses

Brown offers a wide range of math and science courses that appeal to first-year students.

Determining which math or science course is appropriate for a student's skill level is critical; no student wants to enroll in a math or science course for which they have insufficient preparation. Students are urged to browse departmental websites to gather information about course availability and prerequisites.

- Some departments use AP scores to determine placement; consult the appropriate departmental website for the relevant policy. A complete list of departments that grant AP credit is available at <http://brown.edu/college>. (Use the A to Z.)
- The Biology Department has comprehensive information about biology courses at <http://med.brown.edu/bug/>.
- The Chemistry Department offers a free online summer tutorial that prepares students for the Chemistry placement exam. Students will receive information about the tutorial in June. Visit www.chem.brown.edu to learn more about placement in chemistry courses.
- The Math Department's Course Placement Guide can be accessed through their website at <http://math.brown.edu>.



Liberal Learning Courses

Liberal Learning courses introduce students to the many ways of thinking and approaching knowledge that comprise a liberal education. They emphasize synthesis rather than survey and focus on methods, concepts, and values. Reflecting Brown's conviction that liberal education requires active student involvement, Liberal Learning courses entail extensive student participation through papers, projects, reports, and class discussion.

Liberal Learning courses are designated with "LILE" at the end of course descriptions. Banner, Brown's online course catalog, includes a complete list of LILE courses offered each semester. The list may be viewed in Banner's Class Schedule by choosing "Liberal Learning" in the Attribute Type section.

Diversity Perspectives Courses

Diversity Perspectives courses focus primarily or at least substantially on the knowledge and experience of groups that are underrepresented in traditional approaches to knowledge and learning. These courses examine the ways in which disciplines, histories, and paradigms of knowledge are reconfigured by the study of diversity-related intellectual questions.

Diversity Perspectives courses are designated "DVPS" at the end of course descriptions. They may be viewed in the Banner Class Schedule by choosing "Diversity Perspectives" in the Attribute Type section.

Course Placement

Advanced Placement (AP) Credits

At Brown, students may place out of certain prerequisite courses and into certain more advanced courses, or satisfy a concentration requirement, on the basis of advanced placement examinations. Placement and credit policies vary by department and determine what course credit notations, if any, will be recorded on the transcript. Such course credit notations DO NOT reduce the minimum number of courses (30 for the A.B. or Sc.B.) required for the baccalaureate degree. In many disciplines, AP credit is not awarded.

For incoming students, the Registrar's Office will record only AP credits that automatically count for course notations on your transcript. AP credits are recorded in August if your scores were received by Brown after you committed to attend. The College Board will report your scores to Brown in July if you took AP tests this spring. If you took AP tests prior to that, Brown will not have your scores. It is your responsibility to confirm with the College Board that they will send your scores to Brown this summer. It is also your responsibility to review your transcript electronically via Banner to confirm your AP credits have been posted. Only AP credits, not AP scores, appear on your transcript.

Students receiving approval for AP credits that are contingent on taking one or more courses at Brown must request the addition of the contingent AP credit after successful completion of these courses. All requests for AP credit must be received prior to graduation. No AP credit notations will be made after you graduate.

You cannot register for a course for which you have AP credit, and once posted to your transcript the AP credit will not be removed.

For further information on AP credit policies, please contact a departmental AP advisor or check the Dean of the College website at http://brown.edu/Administration/Dean_of_the_College/courses/ap.php.

International Certifications

Brown students with international certifications may use their exam scores to place out of certain courses and into more advanced courses, or to meet one or more concentration requirements, if their scores meet the minimum criteria set by the department or concentration, even without transcript notation of exam credit.

Notation of international exam credits may be requested beginning sophomore year. No more than 2 course credits may be noted without consequent advanced standing. Because Brown's policies related to international certification credit and advanced standing are quite strict, students must consult first with an academic dean to determine eligibility for transcript notation of international exam credits.

Students who register for courses equivalent to their exam results jeopardize their ability to receive credit for one or more exam scores. Students unsure about the appropriate course level should consult the appropriate academic department or the Office of the Dean of the College.

Students who wish to have their international exam scores considered for Brown course credit should confirm that their scores are on file at Brown or present their original exam certificate, along with scores, to the appropriate academic dean. Students may present their student ID at 201 University Hall and ask the administrative assistant to check their file for exam scores.

For further information on International exam credit policies, please contact a departmental transfer credit advisor or check the Dean of the College website at http://brown.edu/Administration/Dean_of_the_College/courses/international_certification.php.

Course Placement Tests

Placement tests are required for certain courses in biology, calculus, chemistry, foreign languages, music, and psychology. The tests are administered during Orientation or the first two weeks of the semester. The main course placement test requirements are described below. For further information, consult the appropriate department's page on Brown's website.

BIOLOGY PLACEMENT TEST

Biology 200 is required for the A.B. and Sc.B. in biology and the human biology degree. Most students planning to study biology or psychology or who consider themselves pre-med will enroll in this course. A score of 4 or 5 on the Advanced Placement Test in biology fulfills this requirement. Students who have an unusually strong background in the biological sciences but who have not taken the AP test may be exempted from Biology 200 if they take Brown's Biology Placement Test and receive the appropriate score.

CALCULUS AND PRE-CALCULUS PLACEMENT TESTS

The Mathematics Department offers a wide range of courses for students with various levels of preparation in math. Math 90 and 100 comprise the standard year-long calculus sequence required for pre-med. Mathematics 50 and 60, which spread the first semester of calculus (the equivalent of Math 90) over one year, are appropriate for students whose scores show a need for additional math preparation. Enrollment in Math 50 and 60 requires permission of the instructor and completion of the pre-calculus placement test.

AP calculus scores of 4 or 5 count for Math Department credit. Students who have not taken the Advanced Placement Test in calculus but have studied calculus in high school and intend to continue their study of mathematics at Brown should take the Math Placement Exam. No previous notification is necessary to take either the calculus or pre-calculus test.

Students who are unsure of which mathematics course they should choose are advised to take the calculus or pre-calculus placement test and then consult with the placement advisor or one of the instructors of the math courses in question. This exam is optional and purely for the student's benefit in determining the best placement in a math course; it does not carry advanced placement or other credit. The department also has some online help for calculus placement, including an interactive program which asks you questions and then makes a recommendation based on your responses. This material is linked from the math department home page.

CHEMISTRY PLACEMENT

The Chemistry Department offers two principal options for students interested in taking introductory chemistry. Chemistry 0330 (Equilibrium, Rate and Structure) is a one-semester course with both lecture and laboratory portions. It serves as the foundation course and entry point for all other chemistry courses, and is intended for students who have had a solid preparation in chemistry – at least one year, and preferably two years, of previous high school courses. Chemistry 0100 (Introductory Chemistry), by contrast, has no associated laboratory. It is designed for students with little or no background. Chemistry 0100 is offered as a traditional course during the Fall semester. The Chem100 web tutorial may be completed as a non-credit, refresher module in the summer prior to taking the required online chemistry placement exam.

Students who wish to take Chemistry 0330 are required either to pass a short placement exam that is offered online, to have successfully completed Chemistry 0100, or to have scored a 4 or 5 on the AP Chemistry exam. The official AP test results must be on file with the Registrar's office before the opening date of the online placement exam. Placement out of Chemistry 0330 is generally appropriate only for students who have completed IB-Higher Level Chemistry exams, British A-level exams, or equivalent courses at another university.

LANGUAGE PLACEMENT EXAMS

All first-year students intending to study a foreign language with which they have some familiarity, and who have not previously submitted scores from the SAT Achievement Test or an Advanced Placement Test in that language, are required to take a Brown foreign-language placement test.

Students who have submitted scores on an SAT Achievement or Advanced Placement Test but plan to gain significant language experience during the summer (e.g., by taking a summer course before coming to Brown or by a stay of considerable duration in the relevant foreign country) should also plan to take a Brown foreign-language placement test during Orientation. For more information on language placement, please contact the relevant language department.

MUSIC PLACEMENT EXAMS

Placement in music theory courses is based on a placement exam, and enrollment in most ensembles and certain performance courses, including the Applied Music Program, is determined by audition. Most placement tests and auditions are administered at the beginning of the fall semester. Consult the Music Department website for a complete list of course offerings, performance ensembles and programs, and prerequisites.

Grade Options

When registering for courses, Brown students must indicate whether they are taking a course for a grade (G) or satisfactory/no credit (S/NC). A small number of courses are designated by their instructors as mandatory S/NC. Students may change their grade option for a course during the first four weeks of the semester in Banner's online course registration system or by filing a Course Change Form with the Registrar's Office. No grade option changes are allowed after the first four weeks of any semester.

The founders of Brown's open curriculum implemented the S/NC option to encourage students to sample all areas of the curriculum. Students use the S/NC option for a variety of reasons, some pedagogical or philosophical, some by the instructor's request, but most students agree that S/NC allows for exploration of a particular topic without the stress and pressure that a graded evaluation may impart.

The guidelines below will help you decide whether or not to take a course S/NC.

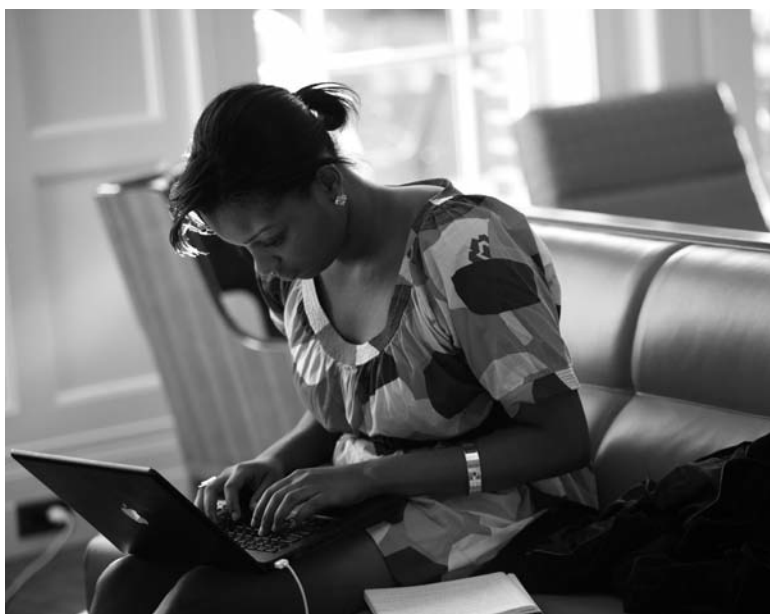
- Taking one course per semester with the S/NC option will have little or no effect on post-graduation plans. Students will still have 24 courses taken for a grade.
- Concentration courses and pre-med requirements should generally be taken for a letter grade, particularly if a student intends to pursue graduate or professional school.
- No single course, whether taken for a grade or S/NC, will determine a student's admission to a particular profession or graduate program. It is the overall academic record that matters.
- Students interested in earning academic honors such as magna cum laude and Phi Beta Kappa should be aware that these honors are awarded on the basis of the number of grades of "A" or "S with distinction" in a student's record.

Course Performance Reports

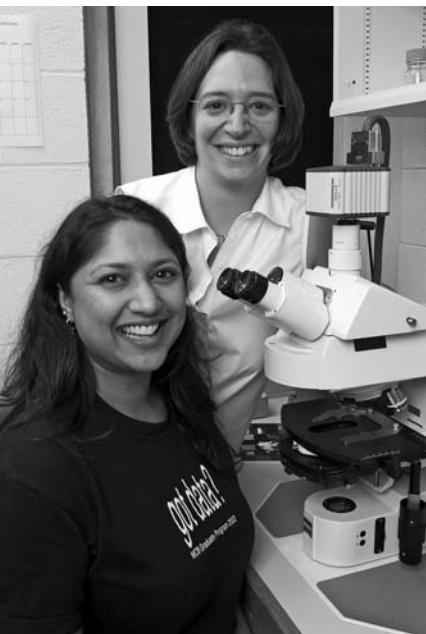
In addition to the two grade options at Brown, students may request a narrative evaluation of their performance from their course instructors. These Course Performance Reports provide valuable information about students' success in meeting course learning objectives, especially for courses graded S/NC.

Any student regularly enrolled in a course may request a Course Performance Report (CPR) and, at the instructor's discretion, receive one. Instructors of mandatory S/NC courses are obliged to honor such requests. For all other courses, instructors may decline to submit such a form if they believe they have inadequate information to do so. Students must submit CPR requests to their course instructors before mid-semester.

Course Performance Reports are not part of your official academic record or transcript, but you may request that the University send one or more CPRs with your official transcripts. Students must provide the Registrar's Office with copies of their CPRs when submitting their transcript requests.



Special Curricular Options



Brown students are encouraged to study broadly by choosing courses according to their developing interests.

The Brown Summer Session

Brown's Summer Session, which runs from mid-June to early August, allows students to earn up to four course credits toward their Brown degree. Benefits of summer study include smaller classes, more opportunity for close interaction with faculty, and time to focus on a limited set of objectives. Because the schedule of study is very intense, students may take a maximum of two courses in a given summer. No more than four summer courses, taken at Brown or elsewhere, may be counted towards the Brown degree. Successful completion of four Brown summer courses yields one semester of enrollment credit, if the student wishes. Financial aid is available through the Office of Continuing Education.

Rhode Island School of Design

All Brown students have the option of taking courses at the renowned Rhode Island School of Design (RISD), adjacent to Brown on College Hill. Up to four RISD classes may count toward students' degree requirements at Brown. During the fall and spring semesters, Brown students enroll at RISD under a cross-registration agreement that is part of their Brown tuition. Students may take courses at RISD during the school's summer and January terms, but students pay RISD directly when they register for a summer class. Once approved, each RISD course (3 to 5 credits) is regarded as the full equivalent of a Brown course, and upon satisfactory completion is recorded on the student's Brown transcript. Visit RISD's website at <http://risd.edu> to learn about their course offerings.

Independent Study

Consistent with its commitment to student-directed learning, Brown offers a variety of independent study opportunities. Many departments offer independent research or reading courses. Students may also initiate, design, and execute independent study projects with the help of faculty advisors. Group Independent Study Projects allow students and faculty to

develop credit-bearing courses that are not a regular part of the Brown curriculum. Finally, students may choose to design their own independent concentrations if standard concentration offerings do not suit their interests. First-year students interested in independent academic work are advised to build strong relationships with faculty in their areas of interest.

Study Abroad

Even though most students who study abroad do so in their junior year, it is not too early for first-year students to begin thinking about this option. Brown's Office of International Programs sends approximately 500 students abroad each year. The University sponsors programs in 11 countries at 50 different institutions. Programs are available in Brazil, Cuba, France, Germany, Hong Kong, Russia, India, Italy, Japan, Spain, and the United Kingdom. In addition, students can participate in any of 136 other approved programs in 47 countries. Students may also petition to receive Brown transfer credit from other program sites.

Students are required to demonstrate foreign language proficiency prior to taking content courses in countries where French, German, Italian, Portuguese, or Spanish is the primary language. First-year students are strongly encouraged to learn about international study opportunities during their first year at Brown so that they may plan their academic course of study accordingly.

Study Away in the United States

Brown students sometimes choose to study at another U.S. college or university while they are matriculated at Brown. Students can transfer credit to Brown from another institution with prior approval of the appropriate academic departments and an academic dean. Contact the Dean of the College Office for more information about programs that have been acceptable in the past and that continue to maintain academic quality consistent with Brown's standards.

Undergraduate Research

Brown sponsors a number of fellowship and grant programs that support student research. Many of these programs are specifically designed to facilitate faculty-student research collaborations. Brown's signature undergraduate research programs are described below. For a comprehensive guide to undergraduate research opportunities at Brown, visit <http://brown.edu/college>.

The UTRA Program

Each year, Brown awards over two hundred Undergraduate Teaching and Research Awards (UTRAs) to students who have applied to work closely on research and course development with faculty members. These collaborative projects provide valuable academic training, allow students to test their interest in pursuing an academic career, and contribute directly to research and curricular development at Brown. UTRAs are available for U.S.-based projects during the summer or semester and for international projects during the summer. For more information, visit <http://brown.edu/utra>.

International Scholars Program

This program provides an opportunity for undergraduate students to pursue international research projects with the support of Brown faculty mentors. Each year, student fellows receive up to \$5,000 to pursue scholarly interests abroad during the summer and to participate in an ongoing seminar during the following academic year. Fellows may apply for an additional \$1,000 in project extension funds upon return from international summer experiences. For more information, visit <http://swearercenter.brown.edu/fellowships/>.

Mellon Mays Undergraduate Fellowships

Mellon Mays Fellowships support Brown students who show extraordinary scholarly potential and who are committed to eradicating racial disparities in higher education. The program's goal is to encourage individuals from certain racial and ethnic minorities to pursue Ph.D.s and to join college faculties. Each MMUF recipient conducts a long-term individual research project under the guidance of a faculty mentor. Students apply for the program in their sophomore year. Fellows who remain in good standing with the program receive a stipend for each of the two summers of their fellowship and for each semester of their junior and senior years. Upon enrollment in an eligible graduate program, Fellows receive additional financial benefits and other forms of support. For more information, visit <http://brown.edu/college/mmuf>.

Royce Fellowships

Every spring, approximately twenty students at Brown receive a Royce Fellowship of \$4,000 to pursue a research project designed with a Brown faculty member. Fellowships are awarded to students with distinguished records of scholarship and leadership who are committed to public service. For more information, visit <http://swearercenter.brown.edu>.



Brown has been a pioneer in involving undergraduates in cutting-edge research projects.

Academic Support Services

Academic life at Brown is intense. Students report that the intensity is less about competition and more about needing to meet their own high standards for participating fully in the life of the University. Brown provides an abundance of academic support services to help students achieve their academic objectives. These services are described in more detail on the Dean of the College website at www.brown.edu/college.

Dean of the College Office

The academic deans help all students take full advantage of Brown's intellectual resources and curricular options. Academic deans interact with students on an individual level and on a regular basis: They serve as advisors to first-year students, keep weekly open hours during which students can drop in to discuss any aspect of their academic experience, oversee Brown's academic advising programs, and provide assistance to students needing enhanced academic support.

Located on the second floor of University Hall and in Advising Central (on the third floor of J. Walter Wilson), academic deans are available for drop-in consultations every weekday. Students may also make appointments with deans who specialize in academic or co-curricular programs of interest to them.

The Writing Center

The Writing Center, located in J. Walter Wilson, provides individual and group writing support free of charge to any member of the Brown community. Writing Center staff help students with all stages of the writing process, from finding a topic through drafting, revising, and final editing. Writing conferences generally last an hour; ongoing weekly appointments are available. ESL workshops provide individual and group support for undergraduates whose first language is not English.

Academic Support

The Academic Support Program supplements the resources provided by course instructors and teaching assistants. Services are designed to help students get the help they need to succeed academically. Students can register for free academic coaching or group tutoring for select courses, mainly in introductory math, science, and economics courses.

Peer academic coaches conduct workshops and meet individually with students to help develop successful study habits and learning strategies. Topics covered include time management, note-taking, exam preparation, and other study skills. In group tutoring, a trained peer tutor meets weekly with a small group of students to review important topics covered in class. Those who need more focused individual attention may also be eligible for one-on-one tutoring. Language tutors are available in certain introductory and intermediate language classes for individual assistance with instructor approval.

Curricular Resource Center

The Curricular Resource Center (CRC), located on the 2nd floor of the Stephen Robert '62 Campus Center, is a place where undergraduates advise each other about engaging with Brown's curriculum and its academic resources. Student coordinators share expertise about how to craft independent study projects and independent concentrations, finding learning opportunities away from campus, and how to navigate the myriad of choices and transitions year to year.

The CRC was instituted in 1976 by undergraduates who wanted to make good on Brown's promise of a student-centered, interdisciplinary education. It continues to offer responsible peer advising for students seeking to make the most of their college experience and to lead an engaged life on campus and in their work beyond Brown.

Center for Careers and Life After Brown

The Center for Careers and Life After Brown (CareerLAB) collaborates with faculty, deans, departments, alumni, and employers to help students reflect and act on the integration of their academic endeavors with life beyond Brown. The Center offers individual appointments and walk-in hours; web-based resources and tools; and programs on career exploration and job search skills for internships, full-time jobs, and graduate school. CareerLAB staff work extensively with alumni and employers to build networks, knowledge, and opportunities for Brown students across a range of career fields in which Brown students are interested. Focused programs such as *Careers in the Common Good* and *Government at Work: Brown Making the Difference* address particular areas of student interest. Brown alumni around the world serve as volunteer career experts and advisors through panels, events, and BRUnet, Brown's on-line career network of alumni volunteers (<http://alumni.brown.edu>). Stop by the CareerLAB at 167 Angell Street or visit <http://brown.edu/careerlab> for more information on CareerLAB programs and resources.

Swearer Center for Public Service

Social responsibility and the notion of students and faculty as “engaged scholars” have long been central to Brown's educational philosophy and culture. The Swearer Center seeks to advance these ideals through a range of community programs and partnerships, advising, fellowships, social entrepreneurship initiatives, academic courses, faculty engagement, and other programming and support. Students play a key role in the planning and implementation of a range of Center efforts. The Center also sponsors the University-Community Academic Advising Program for first-year students. (See page 16 for more information on UCAAP.) We welcome you to stop by the Center, located at 25 George Street, or visit our website for information on the range of Center opportunities: <http://swearercenter.brown.edu>.

The Science Center

The Science Center offers comprehensive support for science education at Brown. In addition to providing science-specific advising and academic support, the Science Center is home to academic mentoring programs such as Women in Science and Engineering (WiSE) and the New Scientist Program (NSP). It is also the campus clearinghouse for information about hundreds of research, fellowship, and internship opportunities at Brown and around the world. Students can meet with a Science Center advisor to discuss

a fellowship application, research proposal, or poster presentation. The Science Center is located on the 3rd floor of the Sciences Library. Visit the Science Center's website <http://brown.edu/academics/Science-Center/> for the latest information about events, exhibits, and academic assistance in the sciences.

Math Resource Center

The Math Resource Center (MRC) provides academic support for students taking introductory mathematics courses at Brown. The Center is staffed by graduate and undergraduate students who help students on an individual or small group basis. Any student enrolled in introductory math courses (Math 50 through Math 200), Math 520, Math 540, or Applied Math 330 or 340 may come in for help with concepts and homework related to their classes. Many students use the MRC as a meeting place for small study groups of friends and other people who are taking the same course.

The MRC is located in Kassar House and is open from 8–10 p.m., Monday–Thursday, during the academic year. Check the Math Resource Center website at <http://www.math.brown.edu/mrc/> for a complete schedule.

Women in Science and Engineering

The Women in Science and Engineering Program (WiSE) provides academic support and mentoring to Brown women interested in science, math, technology, and engineering. With a membership of more than 700 students and faculty from all fields of science at Brown, WiSE offers a peer mentor program for first-year Brown women and networking events for students and faculty.

WiSE supports K–12 educational initiatives through the annual Athena Science Challenge, inviting girls from area high schools to compete. Other WiSE events allow students to meet and interact with Women in Science from other colleges in the Northeast. More information about WiSE is available at <http://brown.edu/WiSE>.

The New Scientist Program

The New Scientist Program (NSP) exists to increase the performance, presence, and retention of students from underrepresented groups in science, technology, engineering, and mathematics fields. In support of that mission, NSP provides a host of programs and support initiatives including a summer bridge program for incoming freshmen, a mentoring program, and partially funds students' attendance at science-related conferences. More information about NSP is available on the Science Center website.

Libraries

AND INFORMATION LITERACY



The Brown University Library's system includes: John D. Rockefeller Jr. Library, the Sciences Library and the Friedman Study Center, the John Hay Library, the Orwig Music Library, the Anmary Brown Memorial, and the Library Collections Annex (an off-campus high density storage facility). In addition, the John Carter Brown Library is an independent library affiliated with the University; it holds one of the world's outstanding collections in the field of early Americana.

The Library's collections, developed and curated over its 248-year history, include unique works and renowned special collections. From American poetry to the history of science, Brown's collections expose students to the breadth and depth of human understanding, and support students as they revisit and question accepted theories, and explore new ideas.

In addition to Brown's special materials, the Library's core collections cover some eighty subject areas and supply rich opportunities to investigate interdisciplinary approaches. Licensed electronic holdings include over 600,000 e-books, 60,000 electronic scholarly journals, and 300 licensed databases. These online resources are available anytime, anywhere. Our physical collections include over 6 million items housed in six library facilities. Beyond our holdings, Brown students have direct access to collections owned by the Rhode Island School of Design and most other US libraries via our *easyBorrow* service.

With so much at hand – both on site as well as easily available via the internet – the sheer volume of information can make it difficult to critically evaluate and use resources responsibly in academic settings. Library subject specialists meet individually with students to assist with research. They offer guidance on selecting appropriate sources as well as copyright issues and plagiarism. A variety of tutorials and workshops on using specialized resources and software are available to aid students in honing their research skills. Library staff are ready to help in person, over the phone, via chat, by email, or by special appointment. Staff are happy to help with brief questions (Ask-a-Librarian chat service) or extended consultations.

As a 21st-century research library, Brown is devoted to expanding the ability of students and faculty to explore new forms of scholarship using digital technologies and actively supports emerging trends in digital research. The Library's Center for Digital Scholarship assists scholars in creating, using, and disseminating scholarly materials in a wide range of digital media. In addition to developing digital collections (currently nearly 125,000 digital images, texts, audio, and files), the CDS also creates the infrastructure and tools needed to support digital scholarship at Brown and across the university's academic landscape.

The new Digital Scholarship Lab (open spring 2012) in the Rockefeller Library offers a unique setting for students and faculty to explore digital content in exciting ways and to make new discoveries.

Four on-campus libraries offer students a variety of choices for study and socializing. Library spaces range from quiet areas to group study rooms to lounges and cafés. The libraries are open more than 110 hours a week, including 24/5 at the Friedman Study Center in the Sciences Library. All libraries have wireless access, computer clusters, and printing service. Trained student technologists are on hand to help with problems or to answer questions.

For more information about library services and collections, please visit library.brown.edu.

Computing and Information Services

Brown's Computing and Information Services (CIS) offers a wide range of support services to ensure that students have easy access to the resources needed to incorporate technology into academic life. All Brown campus buildings are connected to a private campus network and to the Internet. Wireless networking is available in most residence halls, classrooms, academic buildings, and outdoor areas. Students have access to computer workstations in the libraries and the Thomas J. Watson Sr. Center for Information Technology (CIT), Internet kiosks in several campus locations, and multimedia lab workstations in the Friedman Study Center.

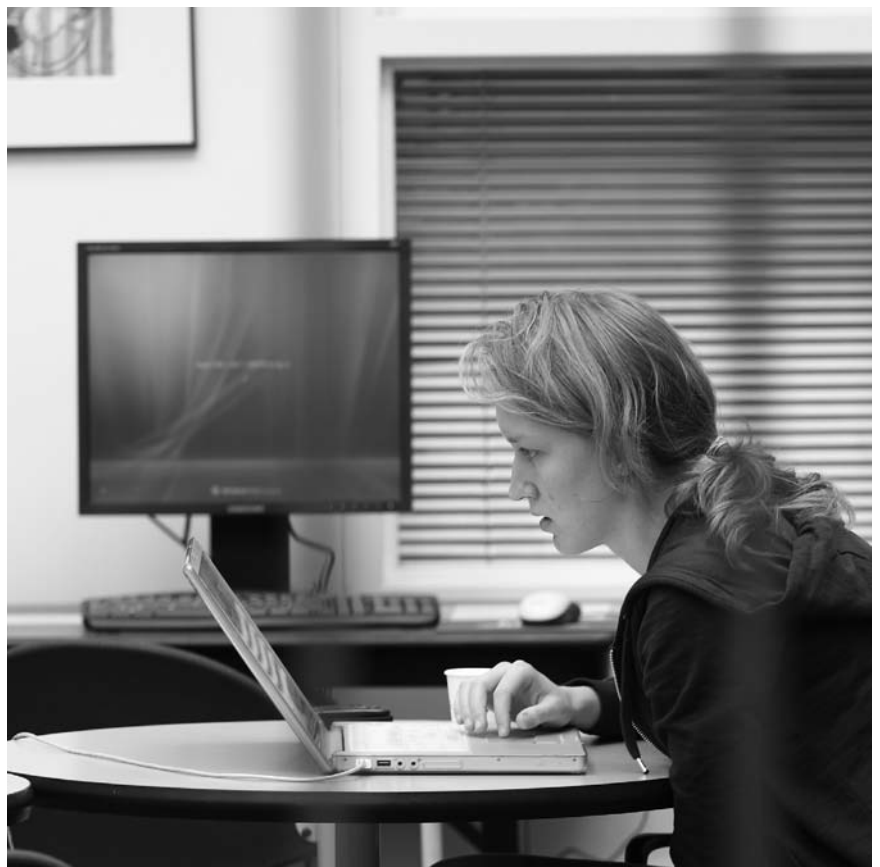
Printing – color and black & white – is offered in the CIT and library computing clusters. There is a nominal fee for printing, which is funded by each student's declining balance strip on their Brown ID.

At Brown, courses take advantage of a wide range of technology. Many professors use Canvas or MyCourses to provide online access to syllabi, assignments, reference sources, and multimedia as well as to facilitate engagement outside the classroom through electronic discussion. iClicker personal response devices are used to engage students in large lectures. Equipment for multimedia course projects is available for loan. Entertainment and educational television programming is accessible from personal computers in residence halls.

CIS provides many software packages, from antivirus to computational, for use by the Brown community. This software can be downloaded at <http://software.brown.edu>. Training workshops cover diverse topics such as Web publishing, Excel, PowerPoint, graphics and animation software, library resources, video editing, desktop databases, statistical programs, EndNote, and specialized writing workshops in various subject areas.

Computing Policy

Brown University expects that students will behave responsibly and legally in their use of the computing resources of the University. To use Brown's electronic services, students must agree to comply with the Acceptable Use and Network Connection policies found at <http://cis.brown.edu/policy>. Violation of these policies may result in disciplinary action, up to and including suspension or separation.





Students have access to computer workstations, printing, and other services at Brown's Center for Information Technology. The CIT also houses Brown's Department of Computer Science.

Student Computers

For incoming students purchasing a computer, CIS recommends Dell and Apple computers. As Brown's preferred supplier of Windows computers, Dell offers an online purchasing option that allows customers to select one of CIS's recommended configurations for the deepest discount, or students may configure their own systems. Students become eligible for this program once they have activated their computing accounts. Students may use educational discounts offered through Brown's Computer Store to purchase Dell and Apple computers. Incoming students can review Dell standard configurations at http://brown.edu/cis/support/buying_a_computer.

Students who already own a computer should check CIS's website at <http://software.brown.edu/support/hardware.html> to ensure that their computer is equipped with minimum hardware specifications for Brown computer support.

Accounts and E-mail

Incoming students are required to activate their computing accounts by early June so that they may complete the roommate questionnaire, register for courses, and receive official University communications. This account provides access to a number of electronic services including the housing system, Banner, MyCourses, Canvas, wireless, and more. Every Brown student is issued a Brown e-mail address, typically in the form First-name_Lastname@brown.edu. After graduation, this will be continued as an @alumni.brown.edu address.

GoogleApps@Brown provides not only an e-mail account, but also a number of other tools including calendars and online documents, which will be familiar to those students who already have a personal Gmail account.

Support Services

Throughout the academic year, the CIS Help Desk provides computer support by telephone, e-mail, and appointment. During the first days of Orientation, the Help Desk is available to help students connect their computers to the Brown network.

The Help Desk may be reached at 401 863-HELP (4357) or help@brown.edu.

Arriving on Campus

New students and their families are welcomed to Brown on Saturday, September 1. Students participating in international orientation or one of Brown's optional pre-orientation programs arrive earlier on dates specified by those programs.

Getting to Providence

Introductory information about getting to Brown is provided below. More information is provided on Visit Brown at brown.edu/about/visit/ and Brown's travel portal at www.campustravel.com/university/brown/.

BY AIR

The easiest way to get to Providence by air is via Rhode Island's T.F. Green Airport, named after Brown alumnus Theodore Francis Green, class of 1887. T.F. Green is located in Warwick, RI, approximately 10 miles from Brown. Logan International Airport, located in Boston, Massachusetts, is about 40 miles from Brown. This airport is much larger than T.F. Green and includes an international terminal.

BY TRAIN

Rail service to and from Boston and New York (as well as points in between and beyond) runs through the Providence Amtrak station, a 20-minute walk uphill to campus. In addition, the Massachusetts Bay Transit Authority (MBTA) commuter rail runs between Providence and Boston weekday mornings and late afternoons.

BY BUS

Providence is served by Greyhound and Peter Pan bus lines. Both stop at Providence's Kennedy Plaza, a short uphill walk to campus (public transit buses or taxis are also available). Note that Peter Pan's main terminal is located at the edge of town and will require either taking the shuttle to Kennedy Plaza or a taxi to campus.

Shipping students' belongings

Brown Mail Services accepts packages from the U.S. Postal Service, FedEx, United Parcel Service, and DHL. Arrangements should be made with the package carrier so that belongings arrive at Brown no more than one week prior to the student's arrival.

In early August, the University will notify students of their Brown mailbox number, a four-digit number that must be included when sending student mail to Brown. When shipping items to Brown, please use the address format below.

Student's name
Brown University
69 Brown Street Student Box _____
Providence, RI 02912

When a student's belongings arrive at Brown, Mail Services will send an e-mail "Notice of Arrival" or place a notice in the recipient's mailbox with instructions for claiming his or her belongings.

Mail Services is located in the J. Walter Wilson building at 69 Brown Street. More information about Brown University Mail Services is available at http://brown.edu/Administration/Finance_and_Admin/Mail. Mailroom staff may be reached by telephone at 401 863-2900.



Orientation & Pre-Orientation Programs

Brown's Orientation program introduces students to Brown's open curriculum and the educational experiences it makes possible. Orientation also provides structured opportunities for students to begin to build community and to form lasting friendships. For these reasons, it is essential that all incoming students participate in Orientation, which officially begins Saturday evening, September 1. Orientation also includes optional programming for parents.

Brown also offers an **International Orientation**. Hosted by international students and Brown staff, this orientation engages participants in the opportunities and challenges of studying at Brown as an international student, including academic expectations, campus life, and immigration and visa policies. There are also a few sessions open to family members. International students should plan to move into the residence halls on Wednesday, August 29, to participate. Details and registration may be found at <http://brown.edu/imp>.

Your orientation to Brown begins during the summer, when incoming students use an interactive website to learn about the curriculum, to pre-register for courses, and to learn about campus life at Brown. Bookmark <http://brown.edu/orientation> and check it often for news updates throughout the summer.

Brown also offers three free pre-Orientation programs that help students acclimate to Brown. These optional programs have limited space and require application or pre-registration.

Excellence at Brown is an intensive five-day seminar program that orients incoming students to Brown's academic and campus culture. Offered on Sunday, August 26, through Friday, August 31, the program

includes five classes taught by distinguished Brown professors from a range of academic disciplines. Short reading assignments serve as the basis for seminar discussions, and students work one-on-one with graduate-student staff at Brown's Writing Center to learn the elements of successful academic writing across the curriculum. Social programming helps students build community and learn about Brown's campus. By the time Orientation begins, students feel ready to immerse themselves in Brown's rich living and learning environment. For more information, please visit the website at: http://brown.edu/College/ac_support/excellence_at_brown.php.

The **Third World Transition Program** (TWTP) is a community-building and academic preparation program for entering freshmen that promotes intercultural understanding. Scheduled for Tuesday, August 28, through Friday, August 31, TWTP helps participants engage in critical dialogue about the intersections of various social identities including, race, gender, class, ability, religion, and sexual orientation. These discussions continue through Minority Peer Counselor residence hall workshops, courses, and Third World Center events held throughout the year. TWTP is open to all students, but space is limited. More information available at <http://brown.edu/twc/twtp>.

All Students participating in the **UCAAP Institute on Service and Community** attend a pre-orientation program that introduces them to the resources of Providence and the Swearer Center. The Institute also strives to build a learning community dedicated to exploring issues of social transformation, leadership skills for social change, and the nature of service and social change. In 2012 the Institute will take place August 29-31. There is no additional charge to participate. See page 16 for more information about UCCAP and how to apply.

During their first days on campus, students develop enduring friendships and learn to exercise citizenship as members of a larger community.



Living on Campus

Students come to Brown expecting an outstanding education in courses taught by world-class faculty. What they should also be prepared for is an extraordinarily diverse and exciting campus life experience. A remarkable array of student activities occurs outside of the classroom at Brown; these activities complement students' formal education and are a key element of Brown's unique culture of learning.

Brown's requirement that all students live on campus for a minimum of six semesters reflects the belief that residential college life is a critical component of the Brown educational experience. When students live on campus, they are much more likely to participate in student organizations and projects, cultural events and social gatherings, and civic engagement activities. Students who live on campus are also more likely to turn to one another for advice on academic choices, social opportunities, and personal issues. Such peer-advising networks are helpful at any school, but they are essential at Brown because of the large degree of freedom students are granted to chart their own education.

Exceptions to Brown's residence life policy are granted in 12-month increments to Resumed Undergraduate Education students, married students, and students living with their parents locally. Students who fall into these categories must register each academic year with the Residential Life Office.

Meals on Campus

Consistent with Brown's commitment to the residential college model, first-year students are required to participate in a meal plan throughout their first year of residence at Brown.

Students may choose from meal options that run the gamut from traditional "all-you-care-to-eat" service to à la carte dining at retail cafés and casual restaurants around campus. Daily menus are posted across campus and published in the *Brown Daily Herald*, Brown's student-run newspaper, and at <http://brown.edu/food/mealplans>. Each meal plan comes with FlexPlus Points that can be used to purchase food at campus snack bars, coffee carts, and convenience stores.

A registered dietitian on staff plans menus and advises students with special dietary needs. Kosher/Halal meal plan options enable observant Jewish and Muslim students to adhere to dietary laws. More information about meal plans is available online at <http://brown.edu/food>.

First-year students are all enrolled in a 20 meals/week weekly plan. Descriptions of all plans, along with highlighted differences between weekly and flex plans, and plan prices, are available at <http://brown.edu/food/mealplans>. You may change to any other available meal plan (except the Off-Campus Plan, which is only available to students who live off-campus) online, from June 6 - Sept. 2, at <https://selfservice.brown.edu>. If you choose to stay on the 20 meal plan, you don't need to do anything. Questions concerning meal plan contract options or terms should be directed to Brown Dining Services, Box 1936, Providence, RI, 02912; 401 863-3343.



Residence Hall Life

Every first-year student lives in a residence hall room with one roommate. Each student is also a member of a residential community that includes 40 to 80 first-year students and several peer counselors who interact with faculty and deans to create a living and learning environment. Community Directors provide direct supervision and guidance to the peer counselors. In most residence halls, men and women are housed on the same floor.

Elevator service is available in a few buildings. All residence halls are protected by water sprinkler systems and equipped with fire extinguishers, fire-alarm systems, fire doors, and smoke detectors. As stipulated by Rhode Island state law, smoking is prohibited in all residence halls.

Each student in the residence halls is provided a bed with a 36" by 80" (twin extra-long) mattress, pillow, desk and chair, dresser, trash can, recycling bucket, bookcase, and closet. The walls are usually painted white or off-white. Most windows have pull shades; curtain rods are not provided. The University supplies general room lighting but no desk lamps. Each room has computer networking (one tap per resident) and access to Brown's Internet Protocol TV system. Wireless access is available in all residence halls.

Members of the Brown community can take advantage of the wired network to watch cable TV on their computers and, with a Set Top Box, on televisions. A Set Top Box will connect a traditional television to the campus network. Set Top Boxes are available for rent from the Office of Residential Life.

Telephone Service

Each residence hall room has one live telephone jack. Telephones are not provided by the University. Students should contact their roommates to decide who will be responsible for bringing a touch-tone, CallerID-ready phone to school. Students will receive detailed information about how to activate residence hall phone service when they arrive on campus. More information is available on line at <http://brown.edu/cis/services/telecommunications/student-phoneservices.php>.

Roommate Selection

Roommate assignment ranks high on students' lists of priorities, and with good reason. Students function most effectively when they are paired with roommates whose patterns of study, sleep, and recreation are reasonably similar to their own. The roommate questionnaire on Brown's Residential Life website is designed to help residence life staff pair students with roommates whose study and sleep habits resemble theirs. Incoming students are asked to fill out the roommate questionnaire by June 15.

Roommate assignments are made without regard to race, color, creed, sexual orientation, or national origin. Students with questions related to gender identity are encouraged to call the Office of Residential Life at 401 863-3500. Requests for disability-related accommodations should be addressed directly to a professional staff member in the Office of Student and Employee Accessibility Services, 401 863-9588, no later than June 15. With the exception of roommates whose behavior interferes with another roommate's right to a safe and secure living environment, no room changes are allowed from the beginning of classes to October 1.

IMPORTANT DATES

EARLY AUGUST: Residential Life notifies students of their room assignment and roommate.

SATURDAY, SEPTEMBER 1, 2012: First-year students move into residence halls.

SATURDAY, DECEMBER 22, 2012 AT 9:00 A.M.: Residence halls close for winter break.

SATURDAY, JANUARY 19, 2013: Residence halls open for the spring semester.

SATURDAY, MAY 18, 2013: Residence halls close at 12 noon.

What to Bring

Once students receive notice of their roommate assignments, they are encouraged to communicate with each other to determine what each student will bring. Residence hall rooms are small; there is no need to bring two microwaves, two telephones, etc. The University does not offer storage of any kind for student's personal belongings during the academic or summer terms.

Before packing for the move to campus, students are urged to visit <http://reslife.brown.edu>, which has an extensive list of what to bring – and what not to bring – to Brown. Be sure to check the list of room sizes, window sizes, and accommodations in each building.

City and state fire laws prohibit hot plates, toaster ovens, space heaters, torchière halogen lamps, and any other appliance with an open flame or exposed coil in the residence halls. Candles are prohibited in the residence halls. The fine for violating this safety rule is \$100 per incident. Smoking materials are one of the most common causes of fires. Smoking is not allowed in the residence halls.

A note about clothing: In Providence the weather ranges from cool to cold between mid-October and mid-April; most of your wardrobe should reflect the chilly, damp reality of the coastal New England climate.

Brown hosts a bank fair during fall move-in days at which students may open accounts with local banks. Because it takes time for a local account to become fully active, new students should bring enough cash, traveler's checks, or an ATM card for initial expenses.

Personal Property Insurance

Brown strongly recommends that all students have adequate personal property insurance. Brown is not responsible for personal property under any circumstances, whether it is in a residence hall, in storage, or en route. A student's family's homeowner or tenant insurance may provide coverage, or students can purchase insurance through a private agency.

On-Campus Supplies

Brown Student Agencies (BSA), a student-run operation, provides a variety of services and leadership development opportunities for students. BSA offers students basic amenities such as refrigerators, laundry and dry-cleaning service, linen packages, a care-package delivery service, and summer storage arrangements. BSA also provides a ticket sale service to student organizations as well as free, on-campus advertising. BSA additionally promotes student entrepreneurship by funding a CV Starr Fellowship through the Swearer Center. BSA has a visible campus presence and provides student staffing at the Information and Welcome Center in the Stephen Robert '62 Campus Center. Visit the Campus Center or <http://bsa.brown.edu> for more information.

The Brown Bookstore carries virtually everything needed to support the Brown experience, including textbooks, a full line of computers and supplies, residence hall furnishings, collegiate wear, and general merchandise. Services include year-round used-book buyback and special book-order service.

All full-time registered students are automatically set up with a bookstore charge account that allows direct billing to their Brown University account. No sales tax is charged to Brown students purchasing textbooks, school supplies, and course-related materials.

Additional information on Brown Bookstore services is available on their website at <http://shopbrown.com>.



As a residential college, Brown acknowledges that a large portion of a student's education occurs outside the classroom.

Getting Around Providence

As America's birthplace of religious freedom and the industrial revolution, a continuing center for immigration, and a hub of arts and culture, Providence offers a rich and easily accessible range of opportunities to get engaged in the community beyond campus.

Brown encourages students to think of Providence as their new home, and community engagement as an integral part of their education at Brown.

A full range of transportation options makes it easy to get around Providence safely and efficiently. Brown provides day and nighttime shuttles around campus, downtown Providence, and some of the hospitals affiliated with The Warren Alpert Medical School of Brown University. See <http://brown.edu/saferide> for available services and schedules.

Brown students may also ride Providence's main busline, RIPTA, anywhere in the state at no charge by swiping their Brown ID in the

RIPTA fare box located on each bus. A kiosk with all current schedules is located in the ATM vestibule on the street level of the Brown Office Building (164 Angell Street). Bus schedules change three times a year: February 1, July 1, and September 1.

For shopping and other short trips, ZipCar vehicles are available for hourly rental by Brown ID holders who are at least 18 years of age. Visit <http://zipcar.com/brown> for more information.

Brown also has a special arrangement with Enterprise Car Rental that allows drivers 21 years of age or older to rent vehicles at a corporate rate, whether the rental is for personal or business use. Visit http://brown.edu/Administration/Controllers_Office/travel/policies-rental.html for details.

For students interested in getting to know the city and get involved with the local community, the Swearer Center for Public Service offers a range of opportunities and resources. Visit swearercenter.brown.edu for more information.

Brown's College Hill campus is easy to navigate on foot or by bicycle.



Brown's Student Automobile Policy

As first-year students and sophomores, Brown students may not bring automobiles to campus. Overnight parking is not permitted on Providence streets, and the limited undergraduate parking in University lots is assigned by lottery to juniors and seniors. Private parking in the vicinity of campus is both scarce and expensive.

Family and other visitors may park in Brown's Visitor Parking Lot. For directions and a map, see <http://brown.edu/transportation>. This map also explains how to get to Brown from the airport, the train station, and the interstate bus terminal by car, taxi, and public transportation.

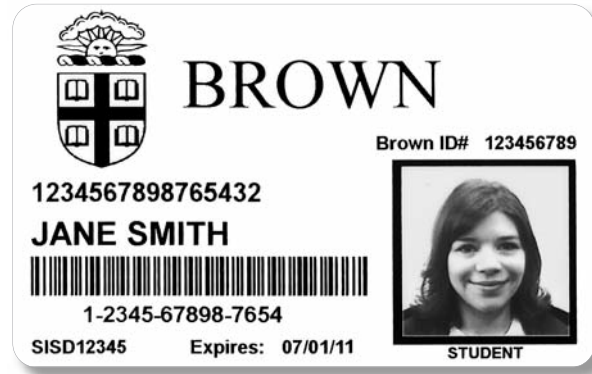
The Brown ID Card

All students are required to have a Brown ID card, the official University identification card. Brown IDs are needed to open secure doors in campus buildings, to check out library materials, and to access meal plans. To maintain campus security, students may be asked by Brown Public Safety officers or other University officials to show their student IDs. Students should carry their ID cards at all times when they are on campus and present their IDs when requested to do so.

New students will be asked to submit a photo of themselves for their Brown ID Card in early summer. This will allow the University to produce an ID card so that students may use them immediately upon arrival to campus. Instructions will be sent to students via their Brown email addresses, so activating Brown electronic services when instructed is a necessity. Students are required to show some form of photo identification, such as a driver's license or passport, to receive their ID cards.

BROWN/RIPTA BUS PASS

Brown students may ride Providence's main busline, RIPTA, anywhere in the state at no charge by swiping their Brown ID in the RIPTA fare box located on each bus. Bus schedules are located in the ATM vestibule on the street level of the Brown Office Building (164 Angell Street).



USING THE BROWN ID AS A DEBIT CARD

The Brown ID may also be used as an on-campus debit card when students open a Bear Bucks Account with the University. The Bear Bucks Account functions much like any other bank debit account, with two major differences: Funds deposited into this account may be used only at on-campus sites, and cash withdrawals are prohibited. For more information about the Brown ID card and related services, please visit <http://brown.edu/browncard> or call 401 863-2273

BOOKSTORE CHARGE ACCOUNT

The Brown Card can also function as a charge card for books, supplies, and merchandise purchased at the Brown Bookstore. The charge account is administered separately from the Bear Bucks Account. For information on the Bookstore Charge Account, contact the Bookstore's business office at 401 863-3166 or drop by 244 Thayer Street.

For more information about the Brown ID card and related financial applications, please visit brown.edu/browncard or call 401 863-2273.

Students' Brown ID cards are their passports to everyday life on campus.

Co-Curricular Life and Support

Resources for Students

Office of Student Life

<http://brown.edu/osl>

401 863-3145

v/TTY: 401 863-9588

The Office of Student Life provides a variety of services, support, and outreach to undergraduate, graduate, and medical students designed to promote academic achievement and personal development. Programs in Student Life include the Office of Student and Employee Accessibility Services, Student Conduct, and advisement for students throughout the medical leave and re-admission process. Additionally, Student Life provides students same-day appointments through the Dean of the Day program and evening, weekend, and holiday service through the Administrator On-Call program. The department sponsors a number of diversity initiatives in collaboration with other departments to promote inclusion and provide support for various populations within the Brown community.



International Students

<http://brown.edu/internationalstudents>

401 863-2427

Support for international students at Brown is available through several offices. The first stop for all students studying on a visa is the *Office of International Student and Scholar Services* (OISSS), which handles all matters related to immigration and student visa issues. Campus Life provides support for international students through the *International Mentoring Program*, which is a group of experienced Brown international students who help orient first-year international students to the Brown community. Students with questions about international certification credit and advanced standing may contact the *Office of the Dean of the College*, where they will find comprehensive advising for all of their academic concerns.

Students with Disabilities

<http://brown.edu/seas>

v/TTY: 401 863-9588

Brown's Student and Employee Accessibility Services (SEAS) coordinates and facilitates services and accommodations for students with physical, psychological, sensory, and learning disabilities. Students with disabilities who believe they may need accommodations are encouraged to contact SEAS by June 1, 2012. Students who self-identify to the SEAS office will meet a professional staff member, who will conduct a review and analysis prior to making a recommendation regarding the provision of reasonable accommodations. Requests for accommodations are evaluated individually, based on documentation and completion of the registration process.

LGBTQ Students

<http://brown.edu/lgbtq>

401 863-3062

Brown's LGBTQ Center provides a comprehensive range of education, information, and advocacy services for lesbian, gay, bisexual, transgender, queer, and questioning students. The Center works closely with the Sarah Doyle Women's Center, and staff from both centers counsel individual students about their aspirations and concerns, advise student leaders, and help organize programming. The Renn Mentoring Program connects LGBTQ students with "out" faculty and staff mentors. The Center also coordinates the Brown Safe Zone program through which faculty, staff, offices, and services become visible supporters of LGBTQ life at Brown by prominently displaying a Safe Zone sticker.

Center staff also advises the Queer Alliance (QA), an undergraduate group of LGBTQ students and allies that serves as a hub of queer organizing on campus. For more information about the QA and to sign up for their listserv, visit <http://queer.brown.edu>.

Military Veterans

[HTTP://BROWN.EDU/VETERANS](http://brown.edu/veterans)

401-863-ROTC

Support for veterans is coordinated through the Office of Student Veterans and Commissioning Programs in J. Walter Wilson Room 317.

Brown's Student Veterans Society provides outreach, support, and programming for veterans.

Reserve Officers' Training Corps (ROTC)

[HTTP://BROWN.EDU/GO/ROTC](http://brown.edu/go/rotc)

401-863-ROTC

ROTC is a college leadership program through which students become commissioned officers upon graduation and must fulfill a military service obligation. Brown students may join the Patriot Battalion Army ROTC at Providence College, located in North Providence. Please note that credits earned in ROTC do not transfer back to Brown. For more information, visit the Office of Student Veterans and Commissioning Programs in J. Walter Wilson Room 317.

Sarah Doyle Women's Center

<http://brown.edu/sdwc>

401 863-2189

The Sarah Doyle Women's Center provides a dynamic environment for exploring issues of gender, including the intersections of gender with race, ethnicity, economic class, sexuality, gender identity, dis/ability, age, and geography. The Center helps students connect academics with activism by sponsoring discussion groups, lectures, film series, and receptions for authors. Additionally, Center staff work closely with the LGBTQ Center to coordinate programs and services for LGBTQ students. All members of the Brown community are welcome to visit the Center at 26 Benevolent Street and to make use of its resources.

The Center houses a library of more than 3,500 books, periodicals, and academic journals; a small video library; and an art gallery that mounts juried professional exhibitions as well as shows of staff, faculty, and student work. The Center organizes Women's History Month events at Brown and maintains contact information for all women's groups at Brown and women-centered agencies in the Providence area.

Office of the Chaplains and Religious Life (OCRL)

<http://brown.edu/ocrl>

401-863-2344

OCRL leads Brown's work in religious diversity and works to enhance religious literacy within the University community. Brown's multifaith team of chaplains provide care in moments of turmoil or grief, support in expression of religious identity, encouragement and advice for the intellectual enterprise, and discernment in matters of conscience. In the context of the microcosm of global experience that exists at Brown.

OCRL supports more than 18 traditions, including the Brown-RISD Catholic community, Brown-RISD Hillel, Brown Muslim Students' Association, Protestant groups (i.e., Ecumenical, multiple Evangelical, Pentecostal, African American, and Episcopal), Quaker, Christian Scientist, Orthodox Christian, Unitarianism, Baha'i, Hinduism, Vedanta, Buddhism, Yoga and Mindfulness, Queer Faith, and contemplative practices.

Daily services and space are offered for meditation and prayer in Manning Chapel, at Hillel, and in the Brown Muslim Student Center. Annual religious holidays are observed, such as Ramadan and Eid; Christian Christmas Lessons and Carols, Lent, and Easter; Jewish High Holy Days and Passover; and Diwali. OCRL's annual initiatives enhance multifaith and service engagement.

For 45 years, the weekly Thursday Interfaith Supper, a broad community of faculty and students, gathers in the chaplain's home to share supper and discussion around topics of spiritual and ethical significance.



By actively participating in the life of the University, students learn from all members of the campus community.

Third World Center

<http://brown.edu/twc>

401 863-2120

Brown's Third World Center (TWC) provides an arena in which students can explore cultural heritages, learn about race, class, and ethnicity as components of American identity, and work to build a more unified community at Brown and beyond. Staff and students of the Center offer an array of services including advocacy, peer support, academic advising, and leadership development.

The TWC coordinates hundreds of lectures and programs throughout the year, primarily through cultural and heritage weeks, months, and series. The TWC staff advises and supports Brown's many cultural student organizations and encourages opportunities for collaboration. The TWC also sponsors the Third World Transition Program (TWTP), the Minority Peer Counselor (MPC) program, and a support network for First Generation students. All students and their families are welcome to visit the Center at 68 Brown Street.

Student Activities

Active involvement in life outside the classroom is a distinctive feature of Brown's educational culture. Brown students are typically involved in numerous student organizations and civic activities; indeed, the opportunity to develop cooperative leadership skills through a variety of activities is one of the hallmarks of a Brown education.

Success in these activities, just as with a chosen academic course of study, depends on students taking the initiative and on a realistic assessment of their energy and abilities. First-year students are strongly encouraged to join one or, at most, two student organizations in their first semester at Brown. By midyear, first-year students can gauge the full range of their academic responsibilities and make informed decisions about how much time and energy they wish to invest in co-curricular activities.

Brown's Student Activities Office (SAO) provides leadership development, one-on-one consultation, and event planning and financial services for student groups. The SAO also manages the Stephen Robert '62 Campus Center. Visit <http://brown.edu/sao/> for more information.

Student Organizations

More than 400 student organizations thrive on Brown's campus: academic and career organizations, cultural and spiritual groups, media and publications organizations, performance and arts groups, political and public service organizations, residential and Greek letter organizations—the list goes on. These student organizations extend learning beyond the classroom and provide students with a sense of community and shared purpose. They provide an arena for putting classroom learning into practice, and they enable students to contribute to the creation of Brown's vibrant student culture. Visit <http://mygroups.brown.edu> to peruse the list of opportunities.

Student Government

The primary avenue for students to participate in University governance is through the Undergraduate Council of Students (UCS). Membership in UCS is open to any undergraduate who has gathered the appropriate number of signatures and attends two meetings. Officers are elected in campus elections held each April. Please visit <http://blog.brown.edu/ucs/> for more information. The Undergraduate Finance Board (UFB), comprised of 12 students elected each April, distributes student activities fee monies to more than 200 student organizations eligible for funding. Finally, several student councils (Residential Council, Greek Council, and Program House Council) work with the Office of Residential Life to oversee Brown's residential system.



The Brown Band, founded in 1924, is a completely student-run group.

Athletics and Physical Education

Brown offers a range of programs that enable all students to enjoy physical activity. Students may participate in personal fitness, unstructured recreation, scheduled physical education activities, intramural sports, club sports, and intercollegiate athletics.

Fitness Facilities and Physical Education Courses

The new Nelson Fitness Center, which opened in April 2012, is a state-of-the-art personal fitness facility, including cardiovascular and weight training. Additionally, Brown has three satellite fitness centers located within the residence halls.

The Department of Physical Education offers over 64 physical education courses in aerobics and fitness, martial arts and self-defense, dance, leisure sports, and yoga. Students pay a fee to enroll in these classes. Personal training sessions given by fully-certified Brown University staff are also available.

The new Nelson Fitness Center and Katherine Moran Coleman Aquatics Center officially opened in April 2012. The new facilities include a 54 meter pool, extensive fitness loft, dance studios, and the Zucconi Varsity Strength and Conditioning Center.

Intramural and Club Sports

Brown's Intramural Sports Program offers structured athletic opportunities in a variety of team, dual, individual, and special-event programs. All Brown University and RISD students, faculty, and staff may participate in the intramural program.

Brown's Club Sport teams offer students a higher level of competition than on-campus intramurals provide, without the rigorous time constraints required of varsity sport student athletes. The Club Sports program comprises both well-established, highly competitive clubs and a second group of sports either in their nascent stages or for which the University offers a varsity program. Most Club Sport teams compete extensively in extramural competition, and many hold memberships in athletic conferences.

Club sports at Brown are student organizations sustained through the leadership and interest of students with the assistance of the Department of Athletics and Physical Education.

Intercollegiate Athletics

A member of the Ivy League, Brown sponsors 37 intercollegiate sports that compete in NCAA Division I, the highest level of collegiate competition. Brown teams and individuals are among the finest in the nation and frequently compete in NCAA Championships. Brown's women's crew recently captured its seventh NCAA Division I Rowing Championship, and men's soccer has made back-to-back appearances in the NCAA Sweet 16. Brown's sports include baseball, basketball, crew, cross country, equestrian, fencing, football, field hockey, gymnastics, golf, ice hockey, lacrosse, skiing, soccer, softball, squash, swimming and diving, tennis, track & field, volleyball, water polo, and wrestling.



Student Health and Safety

Health Services

www.brown.edu/health

Brown University Health Services provides wellness services and medical care to Brown students. Students may make appointments with staff physicians, nurse practitioners, physician assistants, nutritionists and nurses; same day appointments are available if students call ahead. Medical advice is available 24 hours per day. Students should call Health Services for advice on what to do if they are ill or have medical questions. Health Education offers a wide variety of educational services for topics such as alcohol/drug use, nutrition/eating concerns, men/women's health, and sexual health, and maintains an extensive resource center and website on a variety of topics.

Health Services records are confidential and are not released to anyone, including parents, legal guardians and faculty, without written authorization from the student. There are a few exceptions when release of specific information without a student's expressed consent is necessary in emergencies or is required by law. Additional information can be found on the Health Services website.

REQUIRED HEALTH-RELATED DOCUMENTATION

All incoming students are required to complete an online health history form before arriving on campus. Instructions for completing the online health history form and where to send required documents are included in the "Important: Dated Information" envelope included in this mailing. Students who plan to participate in competitive athletics must have had a physical within the past six months. For continuity of care, students with chronic, serious medical conditions should forward their medical records to Health Services.

IMMUNIZATIONS

Rhode Island state law (R23-1-IMM/COL) requires all students who enter a Rhode Island college or university to have received the following vaccines:

- MMR (Measles, Mumps, Rubella) vaccine, two doses; one on or after 12 months of age and the second at least one month after the first dose (or two individual doses of each vaccine)
- Tetanus/Diphtheria (or Tdap) booster within the past 10 years
- Hepatitis B vaccine – three doses (must have started series with at least one dose)
- Varicella (chickenpox) – history of disease or vaccine, two doses
- PPD (Tuberculosis) skin test within the past 6 months (required for some students as indicated on the Tuberculosis Screening Form)

In addition, all first-year students are strongly encouraged to be vaccinated against meningococcal disease if they have not already been vaccinated. College students have a greater risk of meningococcal infection than the general population because of activities that are often a part of college life.

MEDICATIONS

A pharmacy is located at Health Services that carries many prescription medications, as well as over the counter products. To fill a prescription, the pharmacy requires a written or telephone prescription from a student's health care provider. Health Services can also transfer refills from the pharmacy that originally filled the prescription. Alternatively, students may be seen by a provider at Health Services to obtain a prescription.



Students can consult with physicians, nurse practitioners, and other health professionals at Brown University Health Services.

HEALTH SERVICES FEE

Brown's mandatory Health Services fee covers most general medical care at Health Services, including primary care by provider staff, use of Brown University Emergency Medical Services, nursing services and 24/7 medical advice, campus-wide health education, Brown University Psychological Services, and Health Services various public health functions.

If you have questions about Health Services, please visit the website for more information, email nursing@brown.edu or call Health Services at 401 863-3953.

HEALTH INSURANCE

All students must also have separate health insurance to cover services not provided by the Health Services fee (such as lab, x-ray, pharmacy and hospital expenses). Students are automatically enrolled in the Brown Student Health Insurance Plan. This plan is designed specifically to complement the services provided by Health Services. However, students may waive enrollment in the Student Health Insurance Plan if they are covered by a comparable health insurance plan. When evaluating your plan, you must verify that your plan provides adequate coverage that is accessible in the Providence area. Students must complete an online waiver form at <http://universityhealthplans.com> by the deadline of June 1, 2012.

International Students: It is particularly important that you verify that your health insurance plan provides coverage in the Providence area before waiving the Student Health Insurance.

For questions about health insurance, please contact the Office of Insurance and Risk at 401.863.1703 or visit http://brown.edu/Administration/Office_of_Insurance_and_Risk/students/.

Psychological Services

University life brings with it challenges in many areas: academic, emotional, family-based, cultural, social. It is not unusual for students to develop concerns about these areas at some point in their time at Brown. It is a sign of strength to seek help when concerns become particularly troublesome or interfere with the student's academic or social functioning. The Office of Psychological Services is a safe and confidential place for students to talk about any concern.

Psychological Services provides short-term psychotherapy, crisis intervention, and limited medication management. The department also offers a variety of workshops, support groups, and presentations on mental health issues throughout the year. The department's services, however, are not intended to provide for the needs of students requiring long-term psychiatric care. Psychological Services provides Providence-area referrals to students who need longer-term treatment.

Records at Psychological Services are confidential. Generally, information is released only with written authorization from the student; however, information may be disclosed without the student's consent under certain specific circumstances as permitted or required by law. Students are encouraged to discuss these circumstances with their clinicians.

Students may make appointments by calling 401 863-3476 from 8:30 a.m. to 5 p.m. weekdays. Crisis appointments are available daily after a telephone screening. Clinical staff members are on call at night and during weekends; students may contact the on-call clinician by phoning 401 863-3476 and following the prompts. All services are free of charge. Additional information is available online at http://brown.edu/Psychological_Services or via phone at 401 863-3476.

Department of Public Safety

Brown University's Department of Public Safety (DPS) is an internationally accredited police agency responsible for the safety and security of more than 10,000 students, staff, faculty, and Brown guests. With a jurisdiction including all University property and adjacent city streets, the Department is responsible for 235 buildings over an area in excess of 140 acres.

DPS sponsors a comprehensive set of programs to ensure the safety of the entire Brown community. Programs include Safewalk, a student-run service that provides on-campus point-to-point walking escorts for Brown community members; the Campus Blue-Light Emergency Phone System; Brown Guardian, a public safety cell phone speed-dial option for all students, faculty and staff; free distribution of PALs (personal alarms) to all students; RAD (Rape Aggression Defense), a nationally known basic self-defense course for women; the Special Victims unit, which assists victims and provides advocacy; Operation ID and bicycle registration, an engraving service for laptops, bicycles, and other personal property; Card Access, a security system in all residence halls; and a variety of community policing outreach initiatives.

DPS department headquarters, located at 75 Charlesfield Street, is open Monday through Friday, 8:30 a.m. to 5 p.m. The phone number for the administrative office is 401 863-3103; the Department's website is <http://brown.edu/publicsafety>.

SafeRIDE

Available to Brown University I.D. Card holders, the SafeRIDE service provides transportation around the Brown campus and some of the hospitals affiliated with the Alpert School of Medicine at Brown. All SafeRIDE drivers are professionally licensed chauffeurs who have passed extensive background checks and have received, in addition to driver training, Brown's sexual-harassment, diversity, and crime-prevention training. SafeRIDE drivers are uniformed and wear SafeRIDE photo badges.

SAFERIDE OFFERS

THE FOLLOWING SERVICES:

- Brown Campus Shuttle - Continuous evening shuttle service around the Brown campus. Brown I.D. is required. Shuttle runs from dark until 3 a.m.
- Brown onCall - A transportation service for members of the Brown community who live off-campus. Service is available to Brown I.D. holders only, and registration is required. Service runs from dark until 3 a.m.
- SEAS onCall - This service is available to members of the Brown community with disabilities who need assistance moving around campus. Registration is required. Service runs from 8:30 a.m. to 5 or 7 p.m., depending on the time of year.

For details about safeRIDE services, including route maps and schedules, visit the safeRIDE website at <http://brown.edu/saferide> or call 401 863-2322.

Brown's Department of Public Safety offers a number of services, including engraving for bicycles, laptops, and other personal property.



Paying for Brown

Brown's Bursar's Office manages the billing and collection of student accounts and provides customer service and account analysis to students and their parents or guardians. The Bursar's Office also acts as a clearinghouse for various charges and credits that are placed directly on students' accounts by University departments and offices.

Student Account Statement

The student's individual account statement itemizes all charges and fees assessed by the University, including tuition, room, board, student-activity fees, health insurance fees, health services fees, and bookstore account activity. It also itemizes credits from all sources, including payments, scholarships, outside financing plans, federal and state government grant programs, Federal Direct Plus loans, Rhode Island Family Education Loans, and Brown's Installment Payment Plan. University loans, Federal Direct Stafford loans, and Federal Perkins loans all require action by the student (which may include completion of a promissory note and/or loan counseling) and other administrative procedures before the funds are disbursed.

BROWN BURSAR'S OFFICE
Box 1839
164 ANGELL STREET - 2ND FLOOR
PROVIDENCE, RI 02912
PHONE: 401 863-2484
HTTP://BROWN.EDU/BURSAR
FAX: 401 863-7518
BURSAR@BROWN.EDU

Tuition and Fees

Brown University requires payment of fall semester tuition and fees by August 1. Payment of spring semester tuition and fees is due by January 1. The University bills for fall semester tuition and fees in late June and in mid-November for the spring semester tuition and fees. The University sends electronic monthly statements that itemize charges and/or credits applied during the billing period. Charges applied to the student account during the term will be due upon receipt of the monthly student account statement.

Payments can be made online with a U.S. personal checking or savings account with any combination of cash, check, bank wire transfer, or loan proceeds. Differences in exchange rates and bank-collection charges will be charged to the student account; it is therefore best to make all payments in U.S. dollars. Brown University does not accept payment by credit card. A late-payment charge of 1.5 percent per month is added to any past-due unpaid balance.

Brown offers an installment payment plan that allows students and families to finance the cost of their education. Please contact the Bursar's Office or visit their website for more information.

For additional information regarding electronic payments, bank wire instructions, payment mailing address, payment plans, and other billing issues, please call (401) 863-2484, or visit the Bursar website at <http://brown.edu/bursar>.

Tuition Pre-Payment Plan

Undergraduate tuition may be prepaid for two, three, or four years at the tuition rate in effect when the student enters the plan. Prepaying undergraduate tuition means that future tuition increases will not be charged to the student's account statement. Fees such as room, board, and other miscellaneous charges are not covered by this plan. For additional information, contact the Loan Office at 401 863-3296 or visit their website at <http://brown.edu/loanoffice>.



Tuition Refund Policy

Students who leave the University (except under conditions noted below) or change their enrollment status during a semester are eligible for tuition payment refunds during the first five weeks of the semester according to the following schedule:

First two weeks	80%
Third week	60%
Fourth week	40%
Fifth week	20%

If a partial refund is made, the tuition that is not refunded is not credited toward the 8-semester enrollment requirement for the degree. When no refund is made, the tuition paid is credited toward the enrollment requirement, and the number of semesters in which the student must be enrolled full-time is appropriately reduced. See page 10 for more information on Brown's enrollment requirement.

Students who are suspended or dismissed or who withdraw when under investigation for misconduct are not eligible for a tuition refund for the semester in which the suspension, dismissal, or withdrawal occurs.

Tuition Insurance

Brown University has arranged with A.W.G. Dewar Inc. to offer a tuition insurance plan that minimizes financial losses incurred when, due to serious illness or accident, a student must leave Brown before a semester is completed. This elective insurance program provides coverage for tuition, room, and fees, assuring families a 85 percent refund throughout the term, even if Brown's refund policy has expired at the time of withdrawal.

Participation in the Dewar Tuition Refund Plan is optional but strongly recommended. Applications must be submitted prior to the first day of classes in a given semester. Applications and payment are processed online at <http://collegerefund.com>.



Developing a Semester Spending Plan

College life involves a number of expenses beyond tuition and fees. Students also need funds for books, toiletries, laundry, recreation, and miscellaneous purchases. Books and course supplies are usually the largest expenditure; students should budget at least \$600 each semester for this purpose. Students who are not prepared to pay for these expenses out of pocket may charge their Bookstore purchases to their student account, providing their accounts are in good standing. Students receiving a refund on their student account after their financial aid is posted probably will not receive the refund in time to use it for the purchase of course-related books.

Brown hosts a bank fair during fall move-in days at which students may open accounts with local banks. Because it takes time for a local account to become fully active, new students should bring enough cash, traveler's checks, or an ATM card for initial expenses.

Financial Aid

The Office of Financial Aid (OFA) partners with undergraduate students and their families to meet the cost of a Brown education. The OFA staff reviews financial aid applications and determines awards consisting of need-based federal, state and institutional grants and loans for which a student may be eligible. Our counselors are available to assist you in exploring financing options, regardless of whether or not you qualify for need based assistance. We have open office hours from 9am–4:30 Mon–Fri. (except Wed. mornings) to answer students' specific questions on any aspect of the aid process as well as provide individual counseling on financial aid issues. No appointment is necessary. You may also reach a financial aid counselor via phone or email with your financial aid inquiries.

The Student Employment website provides comprehensive information about working at Brown as well as job listings (both on and off-campus). See additional information regarding student employment at Brown later in this section.

The Office of Financial Aid conducts outreach sessions throughout the year to educate students on financial aid topics such as the annual financial aid application process, financial literacy, financial aid for the summer term or while abroad, and scholarship searches. Please visit our website for more details about financial aid at Brown.

Financial Aid during and after the First Year

Although the first-year aid award usually provides a rough indication of the level and kinds of financial aid a student may expect to receive in subsequent years, the ability of a family to contribute to educational expenses is evaluated each year. A student's financial aid award may increase, decrease, or remain the same from year to year, depending on the family's current ability to pay. Additionally, if circumstances arise during the year that change a family's ability to cover educational expenses, the Office of Financial Aid will work with the family to help identify ways to meet expenses.

Students must reapply for financial aid each year and meet all published deadlines to preserve eligibility consideration. Renewal forms and instructions on how to apply for aid are distributed prior to the start of the spring semester. Aid award notifications are sent at the beginning of June to all students who meet the application deadline. Students who do not meet the deadline for filing their renewal applications may jeopardize their eligibility for scholarship assistance.

Office of Financial Aid
J. WALTER WILSON, SECOND FLOOR
BOX 1827, 69 BROWN STREET
PROVIDENCE, RI 02912
401 863-2721
<http://brown.edu/financialaid>

Office hours:
8:30 A.M. TO 5 P.M.
DURING THE ACADEMIC YEAR
8:00 A.M. TO 4 P.M.
DURING THE SUMMER

Work-Study

Many students' financial aid packages include Federal Work-Study or Campus Employment. The amount of the award is based on a student working an average of 8-10 hours per week during the academic year. Income from Work-Study or Campus Employment may be used to meet personal expenses, to purchase books, and to cover other educational costs. Since funds earned are paid directly to the student, this portion of the financial aid award will not show as a credit on the billing statement from the University.

Federal Work-Study or Campus Employment is a work opportunity, not a requirement. Students who are able to cover their indirect expenses by other means are not penalized in any way. Students who do use the work portion of their award apply for jobs based on their interests, skills, and schedule. In most cases, students can apply for Work-Study or Campus Employment positions directly through the Student Employment website at <http://brown.edu/studentemployment>. Questions regarding Work-Study or Campus Employment awards may be directed to the Office of Financial Aid.

Students interested in working for non-profit community agencies with their Work-Study award should contact the Swearer Center for Public Service (25 George Street, 401 863-2338), which coordinates those off-campus opportunities.

Working at Brown

Any student may obtain employment at the University, irrespective of his or her financial aid award. Dining Services is the largest employer at Brown, followed by the Library. Students also have the opportunity to work as research assistants and web developers; as program managers for the theater, the Third World Center, and the Women's Center; and as instructors and managers for the Athletics Department.

All on-campus jobs are posted on the Student Employment website; the list is updated daily. Students may apply online for campus employment and join a listserv that sends daily digests of campus job openings.

Students employed by the University must complete the appropriate documents (Form W-4, I-9, etc.) required by the federal government and the University prior to working. All students who wish to work must have a Social Security number and prove their employment eligibility in accordance with the Immigration Reform and Control Act of 1986. Students planning to work on campus should bring their U.S. passport or driver's license and Social Security card with them in order to complete the required documentation.

International students should inquire at Brown's Office of International Student and Scholar Services for information regarding employment eligibility, tax treaties, and the I-9 process (<http://brown.edu/oisss>).



Student Employment Office

401 863-9922

<http://brown.edu/studentemployment>



Especially for Parents

The success of Brown's open curriculum and campus culture depends in a very real way on its diverse, highly engaged, and creative students. The University's Admission Office thus gives preference to students who have demonstrated not only exceptional intellectual ability, but also a high level of maturity and a willingness to take academic risks. Brown students are expected to take the initiative in crafting their educations, to find meaningful ways to contribute to the larger campus culture, and to use their time at Brown to prepare for making significant contributions to the world at large.

While it is important to remember that students are ultimately responsible for their education, the high degree of freedom students enjoy at Brown requires that parents, faculty, and administrators offer them informed support and guidance. The University communicates with parents during their students' first two years at Brown to highlight tasks and challenges students encounter as they progress through their education.

Please also visit the websites of the Dean of the College (<http://brown.edu/college>) for academic advising information and of Campus Life & Student Services (<http://brown.edu/campuslife>) for information about housing, dining, and campus community.

Parent Addresses

Parent address information is maintained in a student's Banner Student Information System record, changes to which may be made only by the student. Address changes may not be made over the phone by a parent or Brown staff member. Students are responsible for maintaining the accuracy of the personal information in their record, and may log into self-service.brown.edu at any time to update personal, family and emergency contact information. If parents do not share an address, but both would like to receive communications, the student must provide both addresses in Banner.

Electronic billing (E-Bill) is Brown University's official method of billing. A link to the current billing statement will be sent to the student's official Brown email address on each bill date. If a parent would like to receive the E-Bill directly, view statements and make payments, a student may authorize additional users by logging into the <http://payment.brown.edu> interface.

Academic Records

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The rights delineated under FERPA transfer from the parent to the student when the student reaches the age of 18 or attends a school beyond the high school level, and limits the information universities are allowed to give about individual students. Generally speaking, University administrators and faculty will not share details of a student's academic progress or social lives unless the student has consented to the release of information. These restrictions are occasionally frustrating to parents, but students' privacy rights should not obstruct effective communication between students and their parents, or parents and the University. Brown expects students to acknowledge that their parents have a legitimate stake in their education, share their grade reports, and keep their parents informed about important developments in their academic lives.

FERPA and Brown policy grant parents or legal guardians access to a dependent student's grades if a written request is submitted to the Registrar's Office (Registrar@brown.edu), and if the request is accepted by the student; a paper copy of each subsequent semester's grades would then be sent to the parent making the request. Complete academic transcripts can be requested only by the student. Information regarding details associated with course registration activity and progress towards degree requirements can be divulged only to the student.



Brown sees parents as partners
in their children's education.

When a student's academic progress fails to meet University expectations, the Dean of the College Office notifies the student's parents or guardians. A student on academic warning, serious warning, or suspension is assigned to an academic dean, who helps the student develop a plan for returning to good standing.

Certification of Enrollment

To request certification of student enrollment for insurance or other purposes, visit the Records section on the bottom of the Registrar's website at <http://brown.edu/registrar>.

Publication of Directory Information

Campus contact information is published in an online directory, accessible by all current faculty, staff, and students. The online directory shows only name and Brown email address to non-Brown viewers. Instructions for making changes to a student's online directory information are available at <https://webapps.brown.edu/myaccount>. Students may also call or go to the Computing and Information Services (CIS) Help Desk for assistance (863-HELP). Questions about the publication of student contact information may be directed to the Registrar's Office at 401 863-2500. Requests to suppress directory information may be made by a student at any time by visiting the Registrar's Office in J. Walter Wilson, room 318.

Emergency Communication

Brown has an emergency campus alert system that can contact thousands of individuals within minutes if there is an urgent situation or crisis. All Brown email addresses and Brown-owned phone numbers are loaded on the system. To receive emergency text broadcasts on their personal cell phones, students must provide their cell phone numbers in their Banner student information record by logging into <https://selfservice.brown.edu>.

Student Health Records

Students' Health Services records are confidential and are not released to anyone, including parents and legal guardians, without written authorization from the student. In emergency situations, University officials contact parents directly. Parents whose students have special physical or mental-health needs are encouraged to talk with their sons and daughters about the challenges they may face in making the transition to college life, and to encourage their student to know about and make use of campus resources. Parents who are concerned about their son's or daughter's mental health can discuss their concern and seek advice by contacting the Office of Psychological Services at 401 863-3476. Psychological Services will usually not discuss a student's situation with a parent or guardian unless the student has signed a release authorization form. Information may be shared without the student's consent only if required or permitted by law.

Student Conduct

The Principles of the Brown University Community (page 6) delineate the fundamental values underlying the scholarly community that is the University. Developing and maintaining that community depends on the efforts of every individual. Unfortunately, some students compromise disciplinary and academic codes or develop other problems that disrupt the campus community. University administrators contact parents if a student is behaving recklessly, is a danger to himself, herself or to others, or has received repeated warnings about personal behavior.

Students accused of violating Brown's standards of conduct are afforded certain rights according to the University's Student Rights and Responsibility policy. Non-academic disciplinary issues are managed by the Office of Student Life, and charges of academic misconduct, by the Office of the Dean of the College, both according to the rules and procedures of

Brown's Academic and Student Conduct Codes. A full text of the Principles, Codes, policies and procedures may be accessed through the Dean of the College website at <http://brown.edu/college> and the Office of Student Life website at <http://brown.edu/randr>.

Family Weekend

Apart from Commencement, Family Weekend is Brown's largest and most important annual weekend celebration. Scheduled in 2012 for October 19 through 21, this three-day weekend is a chance for every member of the family to discover what makes Brown such an extraordinary place. Highlights include lectures by outstanding Brown faculty, a keynote by a notable Brown parent, discussions of the Brown curriculum, walking tours of historic Providence, and social events and receptions.

A brochure and registration form may be found online at <http://brown.edu/familyweekend>. Because many parents attend the weekend, it is advisable to make hotel reservations early. Lists of area accommodations are available at <http://brown.edu/about/visit>.

Brown's Alumni Community

Most Brown alumni groups around the world are sponsored and supported by the Brown Alumni Association (BAA). These groups typically welcome parents' participation in their local activities. Bookmark <http://alumni.brown.edu/calendar> to see upcoming or past events.

The BAA, together with Alumni Relations, offers numerous career programs for students. BRUnet, Brown's global career network of 5000+ alumni, BAA LinkedIn groups, and on-campus and regional career events all assist students in discovering and preparing for life after Brown. See <http://alumni.brown.edu/career> to learn more about student and alumni career programs. Explore the entire <http://alumni.brown.edu> site to learn more about the worldwide alumni community.

Parents may also host events for newly admitted students. Contact the Alumni Interviewing Program at basc@brown.edu for more information.

Useful Websites

Brown Home Page

<http://brown.edu>

The Brown home page is a dynamic environment of information and news. Links for Academics and for Campus Life provide easy entry to most aspects of your undergraduate's time at Brown.

You may also visit websites of the Dean of the College at <http://brown.edu/college> and of Campus Life & Student Services at <http://brown.edu/campuslife>.

Information for Families

<http://brown.edu/gateway/families>

A gateway for families atop the homepage provides a list of common links within the University, including the Academic Calendar and a printable Year at a Glance for the current school year.

Brown Alumni Magazine

<http://brownalumnimagazine.com>

The *Brown Alumni Magazine (BAM)* is mailed to all undergraduates' parents, at no charge, while their children are enrolled at Brown.

Published six times a year, *BAM* reports on current issues at Brown and in the world, and includes features on the lives and accomplishments of Brown alumni, students, and faculty.

Brown Daily Herald

<http://browndailyherald.com>

The *Brown Daily Herald (BDH)* is Brown's independent student newspaper. Since 1891, the paper has served as the main outlet for students' perspectives on campus events and world news. Produced daily during the academic year, the *BDH* is a news source for all segments of the campus community.

Brown Athletics

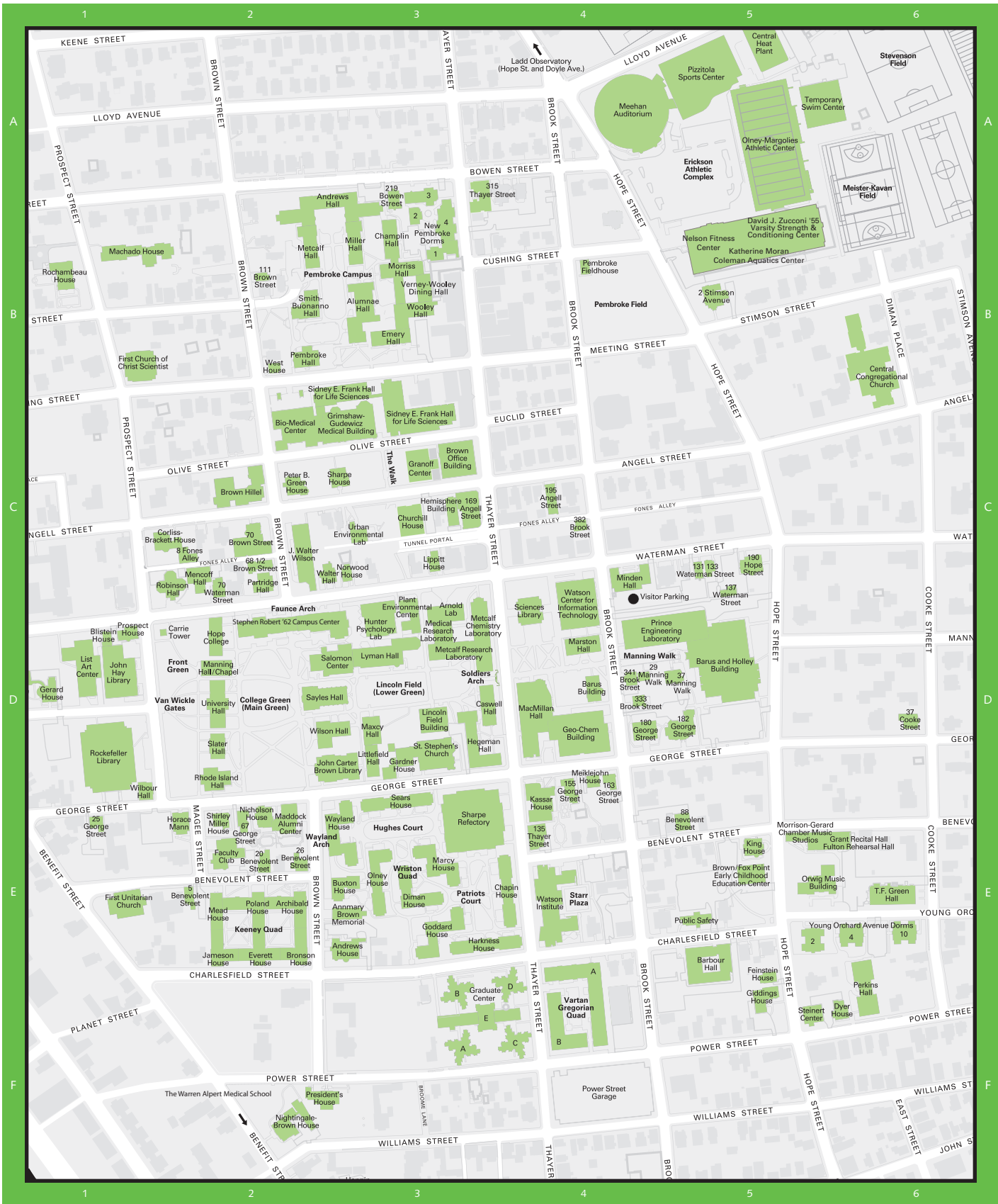
<http://brownbears.com>

This site provides contest results and information for all of Brown's varsity intercollegiate sport programs, as well as information about club teams, intramurals, recreation and fitness.



All undergraduates' parents receive the award-winning *Brown Alumni Magazine* while their students are enrolled.

Admission Office (undergraduate) Corliss-Brckett House 45 Prospect Street	D2	Cognitive, Linguistic & Psychological Sciences Metcalf Research 190 Thayer Street	D3	Health Services Andrews House 13 Brown Street	E3	Metcalf Research Lincoln Field 190–194 Thayer Street	D3	Salomon Center The College Green	D3
Africana Studies Churchill House 155 Angell Street	C3	Cogut Center for Humanities Pembroke Hall 172 Meeting Street	C3	Hispanic Studies Rochambeau House 84 Prospect Street	B1	Modern Culture and Media Forbes Center 155 George Street	E4	Sarah Doyle Women's Center 26 Benevolent Street	E3
Alcohol and Addiction Studies, Center for 121 South Main Street (not on this map)		Commerce, Organization, E5 and Entrepreneurship Feinstein House 130 Hope Street	E5	History Peter Green House 79 Brown Street	C3	Music Orwig Music Building 1 Young Orchard Avenue	E6	Sayles Hall The College Green	D3
Alumnae Hall 194 Meeting Street	B3	Comparative Literature Marston Hall 20 Manning Walk	D4	History of Art and Architecture List Art Center 64 College Street	D2	Neuroscience Metcalf Research 185 Meeting Street	D3	Sciences Library 201 Thayer Street	D4
American Civilization Norwood House 82 Waterman Street	D3	Computer Science CIT (Watson Center for Information Technology) 115 Waterman Street	D4	Hunter Lab 89 Waterman Street	D3	Pembroke Center for Teaching and Research on Women Pembroke Hall	B3	Sharpe Refectory 144 Thayer Street	E4
Ancient Studies Annmary Brown Memorial 60 George Street	E3	Computing and Information Services CIT (Watson Center for Information Technology) 115 Waterman Street	D4	Information and Welcome Center Stephen Robert '62 Campus Center 75 Waterman Street	D2	Pembroke Hall 172 Meeting Street	C3	Sidney Frank Hall for Life Sciences 185 Meeting Street	C3
Andrews House 13 Brown Street	F3	Continuing Education 200 Dyer Street (not on this map)		International Relations Program Watson Institute 111 Thayer Street	E4	Perry and Marty Granoff Center for the Creative Arts 154 Angell Street	C3	Slavic Languages Marston Hall 20 Manning Walk	D4
Anthropology Giddings House 128 Hope Street	F5	Dean of the College Office University Hall, The College Green One Prospect Street	D2	International Student & Scholar Services, Office of J. Walter Wilson 69 Brown Street	D3	Philosophy Gerard House 54 College Street	D1	Smith-Buonanno Hall Pembroke Campus	B3
Applied Mathematics 182 George Street	D5	East Asian Studies 333, 341 Brook Street	D4	Italian Studies 190 Hope Street	D5	Physics Barus and Holley 182 Hope Street	D5	Sociology Maxcy Hall 112 George Street	E3
Arnold Lab 97 Waterman Street	D3	Ecology and Evolutionary Biology Walter Hall 80 Waterman Street	D3	John Carter Brown Library 94 George Street	E3	Plant Environmental Center 91 Waterman Street	D3	Stephen Robert '62 Campus Center 75 Waterman Street	D3
Athletics & Physical Education Olney-Margolies Athletic Center 235 Hope Street	A5	Economics Robinson Hall 64 Waterman Street	D2	John Hay Library 20 Prospect Street	D2	Political Science Prospect House 36 Prospect Street	D2	Student and Employee Accessibility Services 20 Benevolent Street	E3
Bell Gallery List Art Center 64 College Street	D2	Education Barus Hall 340 Brook Street	D4	Joukowsky Institute for Archaeology and the Ancient World Rhode Island Hall 60 George Street	D2	Portuguese and Brazilian Studies Meiklejohn House 159 George Street	E4	Student Life Office Graduate Center E	F4
Biology and Medicine Arnold Lab 97 Waterman Street	D3	Egyptology Wilbour Hall 2 Prospect Street	E2	Judaic Studies 163 George Street	E4	Prince Lab 182 Hope Street	D5	Student Activities Office Stephen Robert '62 Campus Center The College Green 75 Waterman Street	D2
Bio Medical Center 171 Meeting Street	C3	Engineering Barus and Holley 182 Hope Street	D5	Ladd Observatory 210 Doyle Avenue	A4	Psychological Services J. Walter Wilson 69 Brown Street	D3	Swearer Center 25 George Street	E2
Brain Science Program Metcalf Research 2 Stimson Avenue	B5	English 70 Brown Street	C2	Language Studies, Center for 195 Angell Street	C4	Public Health Program 121 South Main Street (not on this map)		The Warren Alpert Medical School 222 Richmond Street (not on this map)	
Brown Bookstore 244 Thayer Street	C4	Environmental Studies Urban Environmental Lab 135 Angell Street	C3	LGBTQ Center Stephen Robert '62 Campus Center 75 Waterman Street	D2	Public Policy Taubman Center 67 George Street	E2	Theatre Arts and Performance Studies Lyman Hall 77 Waterman Street	D3
Brown Card Office J. Walter Wilson 69 Brown Street	D3	Financial Aid Office J. Walter Wilson 69 Brown Street	D2	Literary Arts Program 68 1/2 Brown Street	C2	Public Safety 75 Charlesfield Street	F5	Third World Center Partridge Hall 68 Brown Street	D3
Brown Hillel 80 Brown Street	C2	French Studies Rochambeau House 84 Prospect Street	B1	MacMillan Hall 324 Brook Street	D4	Race and Ethnicity in America, Center for the Study of Dyer House 150 Power Street	F6	University Hall The College Green 1 Prospect Street	D2
Brown Office Building 164 Angell Street	C4	Geological Sciences Geo-Chem Building 324 Brook Street	E4	Mail Services J. Walter Wilson 69 Brown Street	D3	Religious Studies Steiger House 59 George Street	E2	Urban Environmental Lab 135 Angell Street	C3
Campus Life and Student Services 20 Benevolent Street	E3	German Studies 190 Hope Street	D5	Mathematics Kassar House 151 Thayer Street	E4	Renaissance and Early Modern Studies Program Annmary Brown Memorial 21 Brown Street	E3	Urban Studies Program 29 Manning Walk	D5
Careers and Life After Brown Hemisphere Building 167 Angell Street	C3	Graduate School Horace Mann 47 George Street	E2	Medical School 222 Richmond Street (not on this map)	C3	Residential Life Graduate Center E	F4	Verney-Woolley Dining Hall Pembroke Campus	B3
Chaplains and Religious Life J. Walter Wilson 69 Brown Street	D3	Granoff Center for the Creative Arts 154 Angell Street	C3	Medieval Studies Program Annmary Brown Memorial 21 Brown Street	E3	Rhode Island Hall The College Green	E2	Visual Art List Art Center 64 College Street	D2
Chemistry MacMillan Hall 324 Brook Street	D4			Metcalf Chemistry Lab 188 Thayer Street	D4	Rockefeller Library 10 Prospect Street	E2	Watson Institute for International Studies 111 Thayer Street	E4
Classics Macfarlane House 48 College Street	D1							J. Walter Wilson 69 Brown Street	D3
								Wilson Hall The College Green	D3



Administrative office hours during the academic year are Monday through Friday, 8:30 a.m.–5 p.m.
 Summer hours (Memorial Day through mid-August) are Monday through Friday, 8 a.m.–4 p.m.

Admission Office	401 863-2378	LGBTQ Center	863-3062
Alumni Relations	863-3307	Libraries	863-2165
Athletics	863-2211	Loan Office	863-3296
Bookstore	863-3168	Mail Services	863-2900
Brown Card Office	863-2273	Psychological Services	863-3476
Brown Student Agencies	863-2226	Public Affairs & University Relations	863-2453
Bursar	863-2484	Public Safety	863-3322
Campus Life and Student Services	863-1800	Registrar	863-2500
Careers and Life After Brown	863-3326	Residential Life	863-3500
Chaplains and Religious Life	863-2344	SafeRide	863-3157
Computing Information Service	863-4357	Sarah Doyle Women's Center	863-2189
Continuing Education	863-7900	Science Center	863-6890
Dean of the College	863-9800	Student Activities Office	863-2341
Dining Services	863-3343	Student and Employee Accessibility Services	863-9588
Directions to Brown	863-1600	Student Employment	863-9922
Division of Advancement	863-2374	Student Life Office	863-3145
ESL Support	863-3524	Study Abroad	863-3555
Family Weekend	863-2474	Swearer Center for Public Service	863-2338
Financial Aid	863-2721	Third World Center	863-2120
Health Insurance	863-1703	Transportation	863-3157
Health Services	863-3953	University Events & Conference Services	863-2474
Information (switchboard)	863-1000	Veterans & Commissioning Programs	863-7682
International Student & Scholar Services	863-2427	Writing Center	863-3524

EMERGENCY CONTACTS

The Department of Public Safety is available 24 hours a day, 7 days a week, at 401-863-3322.

During business hours, Brown personnel may be contacted at the following numbers:

Office of Student Life	401 863-3145
Dean of the College (academic issues)	401 863-9800

For emergencies after business hours, seven days a week, contact the Administrator on Call through the Department of Public Safety by dialing 401 863-3322.



Office of the Dean of the College
Division of Campus Life and Student Services
Brown University Box 1828
Providence, Rhode Island 02912