



BROWN

Brown University Bursar Office
Box 1839, 164 Angell Street
Providence, RI 02912
(401) 863-2484 fax (401) 863-7518
bursar@brown.edu
www.brown.edu/bursar

Tuition and Fees

Table with 5 columns: Category, Fall 2012 Resident Student, Fall 2012 Commuter Student, Spring 2013 Resident Student, Spring 2013 Commuter Student. Rows include Tuition, Room & Board*, Off Campus Fee, Student Activity Fee, Recreation Fee, Health Service Fee, Health Insurance Fee, and Estimated Total.

(Notes: *Room and Board is based on a regular room and 20+ meal plan, fees will vary dependent on room and meal plan. **Health Service Fee is cost of providing care at Health Services during the academic year and is not the same coverage provided by the Health Insurance. ***Estimated totals include \$2,861 mandatory Health Insurance Fee charged in the fall semester. Information regarding Health Insurance and waivers can be found at http://www.brown.edu/Administration/Office_of_Insurance_and_Risk/students/)

Student Accounts and Electronic Billing

Students are billed on a semester basis (with Health Insurance Fees billed in semester one). Payment for the fall semester is due August 1, and payment for the spring semester is due January 1.

Electronic billing (E-Bill) is Brown University's official method of billing. No paper statement will be sent. A link to the current billing statement will be sent to the student's official Brown email address on each bill date. It is strongly recommended that students set up parents and/or guardians as Authorized Users to view their student account, especially if they are dependent on their financial assistance for educational expenses.

Please be sure you are familiar with the E-Bill and Payment system at http://payment.brown.edu. From the E-Bill and Payment web site, you may:

- View/print current and prior statements
Print and mail statement to others
Open, save as a PDF document, and email to others
Make payment via U.S. checking or saving account
Enroll in Installment Payment Plan
Set up authorized users to view and make payment on your account
Add an alternative email address for which notices will be sent

For more information visit our common questions section of the Bursar Office website at www.brown.edu/bursar.

Installment Payment Plan

Students and families may choose to make semester payment via Brown University's Installment Payment Plan (IPP). This plan enables students and their families to make interest-free, monthly installments to cover each semester's tuition, housing, meals, and required fee (bookstore and other charges are not calculated into the plan and must be paid separately).

Payment plan amounts will be based on the actual semester's amount due (total charges minus financial aid). Any adjustments to charges or aid will also adjust remaining payments in the IPP. Plan participants will automatically be notified via email from the University's E-Bill and Payment system each time an adjustment is made.

Enrollment in the plan for fall semester will begin in late June 2012. Each semester of enrollment requires a \$75 non-refundable enrollment fee. Payments will be automatically deducted from the instated checking or saving account on the date or each required payment.

Fall 2012 Installment Deadlines:

5 installments (enrollment prior to July 10): payments due on the 10th of each month, July-November

4 installments (enrollment July 11-August 9): payment due on the 10th of each month August-November

Spring 2013 Installment Deadlines:

5 installments (enrollment prior to December 10): payments due on the 10th of each month, December-April

4 installments (enrollment December 11-January 9): payment due on the 10th of each month January-April

Upon enrollment in the Installment Payment Plan, **participants must schedule payments via ACH** (electronic payment from U.S checking or savings account).

For more information regarding E-Bill and Payment and the Installment Payment Plan visit the Bursar Office web site at <http://www.brown.edu/bursar>. Please contact the Bursar Office at (401) 863-2484 or at bursar@brown.edu if you have any questions.

Title IV Authorization Form

Students receiving federal awards are required to submit a Title IV authorization form. The authorization form provides instructions to the University on how to apply excess Title IV funds from the student's account. The form also instructs the University on refunding overpayments or on holding funds on the account for a future date.

http://brown.edu/Administration/Financial_Services/Bursar/forms_and_publications.html

Overpayment Refunds

Students may apply for a refund of excess funds by going online and completing a Student Account Refund Form. All refunds are processed electronically through the Bursar's Office secure website. To request a refund, students complete the Request Form available online at http://brown.edu/Administration/Financial_Services/Bursar/eRefunds. The student then logs into <https://payment.brown.edu> and under the eRefunds tab, completes and saves their banking information. Students are notified when the refund is valid and when funds are deposited into their U.S. personal checking or savings account. Refunds are not made available until the start of the respective semester.

Tuition Refund Insurance

An optional tuition refund plan is offered to our students and their parents to minimize their financial losses incurred when a student suffers a serious illness or accident and has to leave Brown during the term. Please contact A.W.G. Dewar Inc. directly at 617-774-1555 on any questions and rates or review their information on line at www.collegerefund.com.

Electronic Services

To use any electronic services at Brown, students must activate their computing account. The username and password students use to activate their account are used across all central services including email, Banner, myCourses, and network access. **Important:** Email is an official form of University communication. The University sends official and important messages to students' Brown email accounts and it is expected that students read them. Communications from Financial Services will frequently be to the student's Brown email address. It is important for students to activate their email and check it on a daily basis for important information.