

Brown LINK

FREQUENTLY ASKED QUESTIONS

- Q.** *What is the difference between the awards?*
- A.** Brown LINK is a funded monetary award up to \$3,000. The Summer Earnings Waiver (SEW) waives the summer earning requirement for students on financial aid up to \$2,900.
- Q.** *How do I apply for Brown LINK/SEW? Can I apply for both?*
- A.** To apply, you must fill out the UFUNDS application. Your application must include and uploaded resume and signed Supervisor Statement form.
- Q.** Can I apply for both Brown LINK and SEW awards?
- A.** Yes.
- Q.** Can I submit more than one application if I'm applying for multiple Brown LINK award funds?
- A.** No. You can only submit one Brown LINK application and one SEW application.
- Q.** *Am I eligible to receive a Brown LINK/SEW award if I receive research funding (UTRAS, Watson Institute, Swearer Center, etc)?*
- A.** No.
- Q.** *I won't know if I have the internship until after the deadline. Can I still apply?*
- A.** Yes. Your potential employer must complete a Supervisor Statement Form stating you are being considered.
- Q.** *Can I combine two shorter internships as long as the total equals 240 hours?*
- A.** No. The 240 hours (the equivalent of working six weeks full-time) is beneficial in developing skills and knowledge, setting and attaining your goals, as well as building a meaningful relationship with your employer.
- Q.** *I found a summer volunteer opportunity with an organization that requires a program fee. Am I eligible for Brown LINK funding?*
- A.** No. These awards cannot be used to pay for program fees. The funding is limited to internship opportunities only. The donors have specified their money be used for career exploration that includes mentoring, developing key skills and furthering students' long-term career goals.
- Q.** *I would like to do a fee-based summer program that includes an internship component. Am I eligible?*
- A.** No. Tuition-based programs are ineligible for Brown LINK funding. Many fee-based programs have scholarship money available or a payment plan can be arranged to make the cost easier to manage.
- Q.** *What makes a strong application?*
- A.** Committees look closely at applications to see how the internship opportunity relates to career exploration and goals.
- Q.** *What information is needed from the supervisor?*
- A.** A representative from the organization must complete the Supervisor Statement acknowledging that:
1. You are being considered or have been offered the internship
 2. The internship is unpaid or you will earn less than \$1,000 for the entire summer
 3. You will work with the employer a minimum of 240 hours (equivalent of six weeks full-time)
 4. The internship is supervised
 5. The internship does not require a program fee to participate
- Q.** *Can my supervisor email/mail their letter CareerLAB?*
- A.** No. You must upload the completed and signed Supervisor Statement form along with your application form and resume.
- Q.** *I've been offered an internship with an organization but I don't know yet whom my supervisor will be? How do I proceed?*
- A.** A representative from the employer may complete the Supervisor Statement.